

Raleigh Water District Board Meeting

MINUTES

DECEMBER 17, 2025

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Robert Ems, Russ Mickiewicz, Narjala Bhasker, Dustin Ownby, Pat Carney, Matt Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 18:31		
CONCLUSIONS			
Meeting link: https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m5e6c698fd6ef0e263911458b92bf11ac Meeting number:2558 223 0592 Meeting password:PhWqQBfx652			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 11/19/2025 MEETING

CHAIRMAN

DISCUSSION	Minutes were read and reviewed. Minutes approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills were reviewed and discussed. Pat provided Consor bills for discussion and review. All checks were reviewed.		
CONCLUSIONS	Motioned and seconded to approve bills for payment and sign checks. All approved.		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A ACCOUNTANTS REPORT CHAIRMAN

DISCUSSION	Pat reported that cash totals for 11/30/2025 are up to date. Still needs to rectify GF, SDC and CIRF individual balances.
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All deposits have been entered into the check register.

CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A CIP UPDATE CHAIRMAN

DISCUSSION	Reservoir Coating – Met with contractor to review damage to pump station. Waiting on repair.
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WASHCO Sidewalk – Awaiting Premier Property Management to put together a budget.

RHES – Few items to finish up the waterline project.

CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A WATER MANAGERS ADVISORY BOARD

DISCUSSION	Bull run is full. Recent atmospheric river event caused turbidity to rise, but still within allowable levels.
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COP studies repayment options were discussed. New contract does not address repayment of studies, so a separate plan must be agreed upon.

CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A RATE REVIEW CHAIRMAN

DISCUSSION	Consultant will be available for the January meeting. She is still finalizing some numbers relating to our budget.
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Pat is reviewing beginning cash balances for FY 24-25 vs net change in income discrepancy.

CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A SYSTEM STATUS CHAIRMAN

DISCUSSION	Cla-valve rebuilds complete.	
	Trying to schedule the #3 pump rebuild for after the holidays.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A AGING REPORT CHAIRMAN

DISCUSSION	No report until the due date of 12/19/2025.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A CORRESPONDANCE CHAIRMAN

DISCUSSION	Reviewed scope of work proposal from Consor for the RRA and ERP review that is required in 2026.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A PUBLIC COMMENT CHAIRMAN

DISCUSSION	None.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OTHER DISCUSSION:

- 1.
- 2.

Additional Items:

1. **Bank Statement:**

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$289353.04	\$		
General Account (SDF)	\$0	\$	GF - \$458160.31	
General Account (CIF)	\$0	\$	SDF - \$392518.09	
Public Funds Account (GF)	\$0	\$	CIRF - \$679435.06	
System Development Fund	\$382178.02	\$		
Capital Improvement Fund	\$	\$		
TOTAL				1,530,113.46

1. Checks approved for payment: Banner -#13220 thru #13242.
2. Water loss for the month of December 2025: Water Purchased – 15107ccf, Water Sold – 12027ccf, YTD UAW – 7.46%.
3. Meeting Adjourned at **18:51 pm**.
4. Next Meeting: 01/21/2026 at 7:00 pm