

Raleigh Water District Board Meeting

MINUTES

NOVEMBER 16, 2022

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	
TIMEKEEPER	N/A
ATTENDEES	Robert Ems, Russ Mickiewicz, Dustin Ownby, Narjala Bhasker, Pat Carney, Matt Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER.

CHAIRMAN

DISCUSSION	Meeting called to order at 19:10.		
WEBEX Meeting Code 2552 394 1072			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 10/19/2022 MEETING

CHAIRMAN

DISCUSSION	Minutes for the 10/19/2022 meeting read and approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills reviewed. All checks reviewed.		
CONCLUSIONS	All bills approved for payment and all checks signed.		
Discussed Columbia Basin Waterworks, R&W, Correct Equipment bills.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

ACCOUNTANTS REPORT

CHAIRMAN

DISCUSSION	Pat reported all materials sent to the auditor. Pat reviewed all cash balances, all in order. New checks appear to be going through with no issues.		
CONCLUSIONS	Board approved a \$50,000.00 transfer from General Fund to Capital Improvement Reserve Fund.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

LEAD & COPPER TESTING

CHAIRMAN

DISCUSSION	Samples were analyzed and Action Levels were not exceeded. No Raleigh samples exceeded the action levels.		
CONCLUSIONS	Next testing will be in 6 months.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CIP UPDATE

CHAIRMAN

DISCUSSION	Moved proposed location of generator due to DISH site. Reviewable plans expected within the next month. Board requested plans be sent to them for review when available. Discussed WASHCO Scholls Ferry Rd. sidewalk project and City of Beaverton Laurelwood project. Awaiting schedule from both.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

WATER MANAGERS ADVISORY/WCSL UPDATE

DISCUSSION	WCSL Future Use – No meeting Water Managers – Bull Run turbidity exceeded max levels due to 11/04 storm. Running 100% on Wells at present. Wholesale Contract - Reviewed estimated affect on rates based on the changes discussed to date.		
CONCLUSIONS	Rains at Bull Run rose levels 54' in 24 hours, approximately 6.8 billion gallons.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CELLULAR LEASES

CHAIRMAN

DISCUSSION	Dish – Lease agreement signed and forwarded to DISH. December start date with May 2023 projected installation date.		
	AT&T – Completing maintenance.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION	No aging report to review.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	N/A		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER DISCUSSION:

1. 163 meters and/or registers replaced so far this year.
2. Russ to sign checks on 11/17/2022 at 08:30.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account (OLD)		\$50180.92		
General Account (NEW)	\$74123.54	\$124987.80		
General Account (CIF)	\$0	\$97.74	GF - \$208101.90	
General Account (SDF)	\$0	\$184.84	SDF - \$432805.22	
Public Funds Account (GF)	\$0	\$8990.56	CIRF - \$366071.45	
System Development Fund	\$427833.65	\$4786.73		
Capital Improvement Fund	\$331674.61	\$34299.10		
TOTAL	\$833631.80	\$223527.69		\$1057159.49

2. Checks approved for payment: Banner -#12227 thru #12254.
3. Water loss for the month of November, 2022: Water Purchased – 13089 ccf, Water Sold – 12304 ccf, YTD UAW – 4.01%.
4. Meeting Adjourned at **19:40 pm**.
Next Meeting: 12/21/2022 at 7:00 pm