

Raleigh Water District Board Meeting

MINUTES

DECEMBER 20, 2023

6:30 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Ownby, Ems, Bhasker, Visse, Mickiewicz, Carney, Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 18:34.		
WEBEX Meeting Link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=md1b85bd184879601b8cfab29491b88d5			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 11/29/2023 MEETING

CHAIRMAN

DISCUSSION	Minutes for the 11/29/2023 meeting were read and approved. Moved, Ownby. Seconded, Bhasker. All in favor of approving minutes.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills and checks were reviewed. All bills approved for payment. All checks approved for signature.		
Reviewed business card expenditures. Moved, Bhasker. Seconded, Ownby. All in favor of signing checks and paying bills.			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

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N/A ACCOUNTANTS REPORT CHAIRMAN

DISCUSSION	Pat reviewed the cash balances for all accounts. \$1,351,795.99 total cash for all accounts.	
	We are up-to-date on GF transfers to CIRF.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A CIP UPDATE CHAIRMAN

DISCUSSION	90 th Ct. – Bid results. Discussed Civil West and their qualifications. Received other bidders. Board authorized award to Civil West.	
	Motioned, Bhasker. Seconded, Ownby. All in favor of Civil West being awarded the contract.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A SECURITY UPGRADES CHAIRMAN

DISCUSSION	SDAO Security Grant of \$2,500 received on 12/18/2023.	
	2 bids on doors. 3 rd bidder has not responded. Review bids at January meeting.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A WATER MANAGERS ADVISORY/WCSL UPDATE

DISCUSSION	Wholesale Contract – Discuss final draft of the new agreement.	
	1/10/24 meeting at CofP for review of final contract draft.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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N/A

AGING REPORT

CHAIRMAN

DISCUSSION	No past dues for the holidays.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	None.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	Discussed the Portland Golf Club project and the request for public information from a wetland's conservation non-profit regarding Our communications with the Golf Club regarding providing water during the project. Reviewed the issue with our attorney and he found nothing That the District should be concerned with any further action.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OTHER DISCUSSION:

1.

Additional Items:

1. **Bank Statement:**

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$176926.44	\$77293.06		
General Account (CIF)	\$0	\$50097.74	GF - \$263622.32	
General Account (SDF)	\$0	\$184.84	SDF – \$451509.70	
Public Funds Account (GF)	\$0	\$9402.82	CIRF – \$636663.97	
System Development Fund	\$446321.12	\$5003.74		
Capital Improvement Fund	\$550726.48	\$35839.75		
TOTAL	\$1173974.04	\$177821.95		\$1351795.99

2. Checks approved for payment: Banner -#12580 thru #12604.
3. Water loss for the month of December 2023: Water Purchased – 12357 ccf, Water Sold – 11863 ccf, YTD UAW – 4.25%.
4. Meeting Adjourned at **19:05 pm**.
Next Meeting: 01/17/2023 at 7:00 pm
5. Bhasker will be unavailable for the January meeting.