

Raleigh Water District Board Meeting

MINUTES

DECEMBER 21, 2022

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Russ Mickiewicz, Dustin Ownby, Robert Ems, Dick Visse, Narjala Bhasker, Matt Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER.

CHAIRMAN

DISCUSSION	Meeting called to order at 7:05 pm.		
WEBEX Meeting Code 2557 099 5786			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 11/16/2022 MEETING

CHAIRMAN

DISCUSSION	Minutes read, reviewed and approved.		
CONCLUSIONS	All in favor of approval.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills and checks were reviewed for payment and signature.		
CONCLUSIONS	All bills approved for payment and all checks approved for signature.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Dustin to sign checks on Thursday morning.			

N/A

ACCOUNTANTS REPORT

CHAIRMAN

DISCUSSION	FY 21/22 Audit draft was reviewed and discussed. Board approved the draft and authorized the auditor to release the Audit.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

DECEMBER 6 WATER MAIN BREAKS

CHAIRMAN

DISCUSSION	Discussed the events of 12/06/2022. Analysis from industrial systems will hopefully determine what caused the PRV to malfunction. More discussion as details become available. Emergency repair resolution for 78 th Ave. was reviewed and discussed. All in favor of approving the resolution 12-21-2022.		
CONCLUSIONS	Board approved proceeding with the road repair on SW 78 th Ave.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CIP UPDATE

CHAIRMAN

DISCUSSION	Meeting after the new year with Consor/Murray Smith to discuss upcoming projects. SW 90 th Ct. and SW Jamieson will be on the list.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

WATER MANAGERS ADVISORY/WCSL UPDATE

DISCUSSION	WCSL Future Use – No meeting Water Managers – Did not attend meeting Wholesale Contract - Did not attend meeting		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Forward Wholesale Contract powerpoint to Board.			

N/A

CELLULAR LEASES

CHAIRMAN

DISCUSSION	Dish – The lease agreement has been signed and is effect. Rent set at \$2,275.00/month.		
	AT&T – Maintenance completed.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION	Reviewed. Nothing significant to report.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	N/A		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER DISCUSSION:

1. Board requested a thank you letter be written to West Slope for their assistance on 12/06/2022.
2. Discussed potential hook up with TVWD. They are looking at potential sites and costs. More info. to come.
3. **Russ to sign checks on the 30th.**

Additional Items:

1. **Bank Statement:**

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account (old)		\$50052.94		
General Account	\$24178.53	\$152821.69		
General Account (CIF)	\$0	\$97.74	GF - \$186011.00	
General Account (SDF)	\$0	\$184.84	SDF - \$433750.62	
Public Funds Account (GF)	\$0	\$9010.78	CIRF - \$416990.13	
System Development Fund	\$428768.40	\$4797.38		
Capital Improvement Fund	\$382517.72	\$34374.67		
TOTAL	\$835464.65	\$251340.04		\$1086804.69

2. Checks approved for payment: Banner -#12255 thru #12286.
3. Water loss for the month of December, 2022: Water Purchased -14664 ccf, Water Sold - 12767 ccf, YTD UAW - 4.44 %.
4. Meeting Adjourned at **8:01 pm**.
Next Meeting: 01/18/2023 at 7:00 pm