

Raleigh Water District Board Meeting

MINUTES

JULY 17, 2024

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	R. Mickiewicz, N. Bhasker, D. Ownby, R. Ems, P. Carney, M. Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 19:17.		
WEBEX Meeting Link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m5a8706ae599158a046b410fd175693d5			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 06/19/2024 MEETING

CHAIRMAN

DISCUSSION	Minutes were read and reviewed. Motioned and seconded for approval. All in favor. Minutes approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills and checks were reviewed. Discussion on Consor, business card and Consortium dues.		
CONCLUSIONS	All bills approved for payment. All checks approved for signature. All bills paid.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A	ACCOUNTANTS REPORT	CHAIRMAN
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DISCUSSION	Pat reviewed FY 23/24 final Profit vs Loss report. Water sales came in above projected amount. Approximately \$55,000 in interest. FY numbers all looked good.	
CONCLUSIONS	Discussed cellular lease revenue. Reviewed error in the cash recap from June meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review Board pay. GF to CIRF \$85,000. SDC to CIRF \$50,000. Motioned & seconded. Approved.		

N/A	CIP UPDATE	CHAIRMAN
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DISCUSSION	Emergency Generator – 07/29-30 Start-up. Thermal inspection 07/31. RHES – Selling water via hydrant connection. BH Hwy. & Laurelwood – Water line installation to building in progress.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Budget Committee Member	Board	May 14, 2024

N/A	WATER MANAGERS ADVISORY BOARD	
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DISCUSSION	Water Managers – No meeting. Bull Run Tour July 31 st . Robert and Narjala are registered to attend. Signed Wholesale Contract from Portland is available.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	REGIONAL WATER PROVIDERS CONSORTIUM IGA	CHAIRMAN
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DISCUSSION	Reviewed and approved for signature. Robert to sign.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	POTENTIAL SEWER CONNECTION FOR DISTRICT OFFICE	CHAIRMAN
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DISCUSSION	Trying to schedule a pre-design meeting with CWS. Meeting on 07/24.	
Public extension of the sewer main to get building on sewer.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	WEB SERVICE CHANGES	CHAIRMAN
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DISCUSSION	Fixing an ADA readability issue with PDF's causing an increase in monthly costs.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	AGING REPORT	CHAIRMAN
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DISCUSSION	Safeway & Studio 503 big amounts. All others within the norm.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A	CORRESPONDANCE	CHAIRMAN
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DISCUSSION	None.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER DISCUSSION:

1. Bull Run Tour. Discussed schedule.
2. Dustin to sign checks at 08:00.
- 3.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$291024.22	\$61698.57		
General Account (CIF)	\$0	\$2931.90	GF - \$362425.44	
General Account (SDF)	\$0	\$55111.84	SDF – \$610997.00	
Public Funds Account (GF)	\$0	\$9702.65	CIRF – \$360237.27	
System Development Fund	\$550723.61	\$5161.55		
Capital Improvement Fund	\$320345.20	\$36960.17		
TOTAL	\$1162093.03	\$171566.68		\$1333659.71

2. Checks approved for payment: Banner -#12762 thru #12794.
3. Water loss for the month of July 2024: Water Purchased – 38746 ccf, Water Sold – 38270 ccf, YTD UAW – 3.8%.
4. Meeting Adjourned at 20:01 pm.
Next Meeting: 09/18/2024 at 7:00 pm