

Raleigh Water District Board Meeting

MINUTES

OCTOBER 15, 2025

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Ems, Mickiewicz, Ownby, Bhasker, Carney, Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 19:00.		
CONCLUSIONS			
Meeting link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m7460f765fefb919bb45b9275dd5d4c08 Join by meeting number Meeting number (access code): 2552 088 6600 Meeting password: stRkvSiw346 (78758749 when dialing from a phone or video system)			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 09/17/2025 MEETING

CHAIRMAN

DISCUSSION	Minutes were read, reviewed and approved.		
CONCLUSIONS	All in favor of approval.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills were reviewed for payment. All checks were reviewed for signature. Specific bills discussed were the Consor, FD Thomas Streamline and Correct Equipment.		
CONCLUSIONS	All bills approved for payment and all checks were approved for signature.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Inquiry on the partial financials with Pat. He stated that he will have them fully reported by the next board meeting,	Pat Carney	11/19/2025
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N/A ACCOUNTANTS REPORT CHAIRMAN

DISCUSSION	Pat reported that the financial report from quickbooks was not reflecting all deposits. Negative numbers in the report are due to this.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A CIP UPDATE CHAIRMAN

DISCUSSION	Reservoir Coating - Complete	
	WASHCO Sidewalk – WASHCO approved plans. To bid in February, NTP in April 2026.	
	RHES – Awaiting final items from contractor and engineers. Should have most completed by the end of year.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A WATER MANAGERS ADVISORY BOARD

DISCUSSION	Filtration Plant Site Tour – Reviewed the tour and rather large scope of the project.	
	Discussed the COP request for support on the on the council meeting regarding the annual report for the treatment facility.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A RATE REVIEW CHAIRMAN

DISCUSSION	Galardi has the numbers provided and entered into the model. Will need to have the final budget numbers for FY 24-25 in order to get more precise.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A XPRESS BILL PAY CHAIRMAN

DISCUSSION	Went live on 10/06/2025. Their customer support appeared to be slow initially, but responding.	
	It appears that we had 300+ auto-pay enrollees. E-billing numbers appear to be up as well.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A SYSTEM STATUS CHAIRMAN

DISCUSSION	Tree removal along west fence line needs removed. \$2,400 bid. Bid approved.	
	Generator – waiting for proposed solutions from Peterson Power. Fuel sample came back within acceptable specs.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A AGING REPORT CHAIRMAN

DISCUSSION	No report until the due date of 11/21/2025.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A CORRESPONDANCE CHAIRMAN

DISCUSSION	COP Annual Report for the Treatment Facility to City Council. Water Bureau expecting opposition from opposing groups at the Meeting. Asking wholesalers to provide a unified voice of support for the vital project.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	N/A	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OTHER DISCUSSION:

1. Call Dan to check on status.
2. Check on Gas Detector.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$	\$72600.66		
General Account (SDF)	\$0	\$	GF - \$	
General Account (CIF)	\$0	\$	SDF - \$	
Public Funds Account (GF)	\$0	\$4653.50	CIRF - \$	
System Development Fund	\$	\$		
Capital Improvement Fund	\$	\$		
TOTAL	1495061.69			\$1,572,315.85

1. Checks approved for payment: Banner -#13152 thru #13193.
2. Water loss for the month of September 2025: Water Purchased -29772 ccf, Water Sold - 28450ccf, UAW - 4.44%.
3. Water loss for the month of October 2025: Water Purchased - 16776ccf, Water Sold - 13862ccf, UAW - 17.37%.
4. Meeting Adjourned at 19:30 pm.
5. Next Meeting: 11/19/2025 at 7:00 pm