

Raleigh Water District Board Meeting

MINUTES

APRIL 16, 2026

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	R. Ems, D. Ownby, N. Bhasker, R. Mickiewicz, P. Carney, M. Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 19:03.	
CONCLUSIONS	Join from the meeting link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m3be497ab781b6a4c411d6ae9a798f30d	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE MINUTES FOR THE 03/18/2026 MEETING

CHAIRMAN

DISCUSSION	Minutes were read and reviewed. No discussion.	
CONCLUSIONS	Minutes approved 4-0.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	Bills reviewed. Checks reviewed. All bills were approved for payment. All checks were approved for signature.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

N/A

ACCOUNTANTS REPORT/FY 2026-2027 BUDGET

CHAIRMAN

DISCUSSION	Discussed Managers salary. 2.5% was approved. Discussion on a new service vehicle. All in favor of new service vehicle.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Bhasker to sign checks.			

N/A

CIP UPDATE

CHAIRMAN

DISCUSSION	RRA & ERP Reviews – Meeting on Friday 04/17 to review status.		
WASHCO Sidewalk – Met with county and contractor to cover requirements.			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

WATER MANAGERS ADVISORY BOARD

DISCUSSION	Bull Run conditions are within historic norms. Average precipitation but below normal snow.		
Anticipate a more accurate idea of rates by 05/20/2026.			
Reviewed curtailment plans. New contract need to be factored in. What setpoints trigger corrective action if curtailment criteria not met.			
CONCLUSIONS	Gresham and Rockwood have been on their new ground water source for a week. TVWD making plans to make their switch.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CONSUMER CONFIDENCE REPORT

CHAIRMAN

DISCUSSION	Changes required by the OHD. Potentially I may need to farm out preparation.		
Board approved \$4,583 for Gemini to prepare CCR.			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

SYSTEM STATUS

CHAIRMAN

DISCUSSION	Scholls & Laurelwood watermain enigma. 4" capped @ 5419 Scholls Ferry Rd.		
	Reimbursement request Raleigh Fireside Apartments. Board approved the reimbursement.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION	No report until the due date of 04/23/2026. Report to follow when available.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	None.		
CONCLUSIONS			

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OTHER DISCUSSION:

1. Discussed bank account access. Board recommended that the accountant provide account statements with board meeting packet and to check on how to get access to account information for the manager.
2. Discussed bill misprint on the last billing. Pat acknowledged the issue and assured a more thorough check in the future.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$xxxx	\$xxxx		
General Account (SDF)	\$0	\$xxxx	GF - \$xxxx	
General Account (CIF)	\$0	\$xxxx	SDF - \$xxxx	
Public Funds Account (GF)	\$0	\$xxxx	CIRF - \$xxxx	
System Development Fund	\$xxxx	\$xxxx		
Capital Improvement Fund	\$xxxx	\$xxxx		
TOTAL				

NO DATA PROVIDED AT MEETING

1. Checks approved for payment: Banner -#13342 thru #13372.
2. Water loss for the month of April 2026: Water Purchased – 14,502ccf, Water Sold – 13773ccf, UAW – 5.14%.
3. Meeting Adjourned at **20:24 pm**.
4. Next Meeting: 05/20/2026 at 7:00 pm