



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, JUNE 20, 2012

6/20/2012
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular monthly
Note taker:	Phil Gladstein		
Attendees:	Aaron O'Donnell, Babette Horenstein, Dick Visse, Russ Mickiewicz, Pat Carney, Matt Steidler, Phil Gladstein		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
FY12/13 Budget Hearing.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Approve minutes for the 05/16/12 meeting.	Aaron O'Donnell
Accountants Report.	Matt Steidler
FY 11/12 Construction.	Matt Steidler
Verizon Lease Agreement.	Matt Steidler
2011 Consumer Confidence Report.	Matt Steidler
Stage II DBP sampling.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

FY12/13 Budget Hearing.

Aaron O'Donnell

Discussion: Budget hearing called to order. Budget open for discussion. No discussion.

Conclusions: Board approved FY 12/13 Budget.

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 05/16/12 meeting. Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report. Matt Steidler

Discussion: Pat reviewed Profit & Loss Budget –vs- Actual Statement for July 01 thru June 30, 2012. No discrepancies.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 11/12 Construction.

Matt Steidler

Discussion: Lid for vault scheduled to be in next week. All other work complete.

Reviewed change order from contractor for additional work. Change order approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Verizon Lease Agreement.

Matt Steidler

Discussion: Agreement is still not complete. District attorney will be submitting the Districts latest revision of the agreement to Verizon for review.

Conclusions:

Action items:

Person responsible:

Deadline:

2011 Consumer Confidence Report.

Matt Steidler

Discussion: The report was mailed to customers on 06/19.

Conclusions:

Action items:

Person responsible:

Deadline:

Stage II DBP sampling.

Matt Steidler

Discussion: First sampling of the new stage II requirements completed.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: Aaron reviewed the meeting action of the Tigard Plan.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	BANK OF OSWEGO MONEY MARKET	BANK OF OSWEGO CHECKING	TOTAL
General Account	\$20,207.15	\$45,279.78	\$50,416.44	\$500.00	
General Account (CIF)	\$0	\$41.46	\$0		
General Account (SDF)	\$0	\$18,423.45	\$0		
Public Funds Account (GF)	\$0	\$41,828.41	\$0		
System Development Fund	\$9,749.73	\$25,823.25	\$25,891.17		
Capital Improvement Fund	\$122,933.69	\$25,473.25	\$172,103.76		
TOTAL	\$152,890.57	\$156,869.60	\$248,411.37	\$500.00	\$558,671.54

2. Checks approved for payment: Banner - #7837 thru #7874 .

3. Water loss for the month of JUNE. 2012: Water Purchased – 21,114ccf, Water Sold – 21,045ccf, YTD UAW – 5.69%.

4. Meeting Adjourned at **7:55** pm.

Next Meeting: 07/18/2012 at 7:00 pm