



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, APRIL 25, 2012

4/25/2012
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular Monthly
Note taker:	Phil Gladstein		
Attendees:	Russ Mickiewicz, Aaron O'Donnell, Phil Gladstein, Dick Visse, Babette Horenstein, Matt Steidler		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Approve minutes for the 03/21/2012 meeting.	Aaron O'Donnell
Accountants Report.	Matt Steidler
Review proposed FY 12/13 Budget.	Aaron O'Donnell
Raleigh Hills Elementary School proposed annexation to Beaverton.	Matt Steidler
FY 11/12 Construction.	Matt Steidler
Verizon Lease Agreement.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:00 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 03/21/2012 meeting. Aaron O'Donnell

Discussion: Minutes for the 03/21/2012 meeting read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report.

Matt Steidler

Discussion: Pat Carney on vacation. Matt reviewed financials. No discrepancies.

Conclusions:

Action items:

Person responsible:

Deadline:

Review proposed FY 12/13 Budget.

Aaron O'Donnell

Discussion: Reviewed Resources. Discussed projected water revenue. Personal services reviewed. Discussed 2.985% Superintendent & Part Time labor, board approved. Reviewed Materials and Services, Capital outlay, SDC fund and the CIRF. All numbers consistent with last years budget. Board approved proposed budget as is.

Conclusions:

Action items:

Person responsible:

Deadline:

Raleigh Hills Elementary School proposed annexation to Beaverton.

Matt Steidler

Discussion: First reading was April 17, 2012. Second reading scheduled for May 01, 2012. If no objections, June 01, 2012 is the expected effective date.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 11/12 Construction.

Matt Steidler

Discussion: Work started Monday. Retaining wall anchors were encountered in the proposed new pipe location.

Adjustments were made, which will impact paving costs. Project is anticipated to be completed in mid May.

Conclusions:

Action items:

Person responsible:

Deadline:

Verizon Lease Agreement.

Matt Steidler

Discussion: Verizon requested a conference call with their attorney and the District's attorney in order to discuss the Outstanding issues. Should have an update next month.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.		Aaron O'Donnell	
<u>Discussion: Reviewed.</u>			
<u>Conclusions:</u>			
Action items:	Person responsible:	Deadline:	
Correspondance.		Aaron O'Donnell	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:	Person responsible:	Deadline:	
Public Comment.		Aaron O'Donnell	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	BANK OF OSWEGO MONEY MARKET	BANK OF OSWEGO CHECKING	TOTAL
General Account	\$20,205.51	\$33,846.40	\$50,372.87	\$500.00	
General Account (CIF)	\$0	\$79.51	\$0		
General Account (SDF)	\$0	\$10,633.45	\$0		
Public Funds Account (GF)	\$0	\$89,240.46	\$0		
System Development Fund	\$9,741.57	\$25,785.95	\$25,870.41		
Capital Improvement Fund	\$122,810.70	\$57,918.67	\$171,960.60		
TOTAL	\$152,757.78	\$217,504.44	\$248,203.88	\$500.00	\$618,966.10

2. Checks approved for payment: Banner - #7782 thru #7814 .

3. Water loss for the month of APR. 2012: Water Purchased – 15265ccf, Water Sold – 14411ccf, YTD UAW – 5.54%.

4. Meeting Adjourned at **8:45** pm.

Next Meeting: 05/16/2012 at 7:00 pm