



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, JANUARY 18, 2012

1/18/2012
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular Monthly
Note taker:	Phil Gladstein		
Attendees:	Phil Gladstein, Russ Mickiewicz, Babette Horenstein, Aaron O'Donnell, Pat Carney, Matt Steidler		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Approve minutes for the 12/21/2011 meeting.	Aaron O'Donnell
Accountants Report.	Pat Carney
Review Audit for FY 2010/2011.	Aaron O'Donnell
SDAO Board Member Training.	Aaron O'Donnell
2012 Rate Increase.	Aaron O'Donnell
FY 11/12 Construction.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

SPECIAL NOTES

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 12/21/2011 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report.

Pat Carney

Discussion: Reviewed the FY 11/12 2nd Quarter Profit & Loss Budget vs. Actual Statement. Statement indicated that less water was purchased, but sales revenue was slightly higher.

Conclusions:

Action items:

Person responsible:

Deadline:

Review Audit for FY 2010/2011.

Aaron O'Donnell

Discussion: Reviewed audit. Board approved the audit and authorized the submittal to the state.

Conclusions:

Action items:

Person responsible:

Deadline:

SDAO Board Member Training.

Aaron O'Donnell

Discussion: Tigard Water District has not replied to Aaron regarding the training. Aaron will report when he hears back from them.

Conclusions:

Action items:

Person responsible:

Deadline:

2012 Rate Increase.

Aaron O'Donnell

Discussion: Board decided to delay decision until the City of Portland provides the preliminary FY 12/13 wholesale rates.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 11/12 Construction.

Matt Steidler

Discussion: The board reviewed the preliminary construction drawings from MSA. MSA is planning on going out to bid on the project in February, with bid openings to be held in March.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.		Aaron O'Donnell	
<u>Discussion:</u> Aging report reviewed. Matt noted that the majority of delinquent accounts are accounts opened after 2001, which was the date when the new billing software was implemented and new account numbers were added.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Correspondance.		Aaron O'Donnell	
<u>Discussion:</u> None.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Public Comment.		Aaron O'Donnell	
<u>Discussion:</u> None.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	BANK OF OSWEGO MONEY MARKET	BANK OF OSWEGO CHECKING	TOTAL
General Account	\$17,212.19	\$19,135.93	\$50,304.28	\$500.00	
General Account (CIF)	\$0	\$493.70	\$0		
General Account (SDF)	\$0	\$10,633.45	\$0		
Public Funds Account (GF)	\$0	\$52,529.12	\$0		
System Development Fund	\$9,728.60	\$25,747.96	\$25,836.19		
Capital Improvement Fund	\$125,653.05	\$64,429.45	\$171,731.79	\$500.00	

TOTAL	\$152,593.84	\$172,969.61	\$247,872.26	\$500.00	\$573,935.71
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2. Checks approved for payment: Banner - #7678 thru #7705 .

3. Water loss for the month of JAN. 2012: Water Purchased – 15190ccf, Water Sold – 14466ccf, YTD UAW – 4.77%.

4. Meeting Adjourned at 7:55 pm.

Next Meeting: 02/15/2012 at 7:00 pm