



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, SEPTEMBER 15, 2010

9/15/2010
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Commissioners **Type of meeting:** Regular Monthly

Note taker: Phil Gladstein

Attendees: Aaron O'Donnell, Russ Mickiewicz, Phil Gladstein, Dick Visse, Babette Horenstein, Pat Carney, Matt Steidler

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the 07/14/2010 Meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants Report.	Pat Carney
Rate Study & SDC report.	Shaun Pigott
FY 2010/2011 CIP update.	Matt Steidler
Cellular Lease Update.	Matt Steidler
Meter installation update.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order. Aaron O'Donnell

Discussion: Meeting called to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 07/14/2010 Meeting. Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report. Pat Carney

Discussion: Money Market account with Bank of Oswego has a variable rate.

Reviewed the month's disbursements. Board approved \$70,000 transfer from the General Fund to the Capital Improvement Fund.

Conclusions:

Action items:

Person responsible:

Deadline:

Rate Study & SDC report. Shaun Pigott

Discussion: Reviewed the resolution for adopting new SDC's.

Conclusions:

Action items: Advertising to be done by 10/20/2010.

Person responsible:

Deadline:

Matt Steidler

FY 2010/2011 CIP update.

Matt Steidler

Discussion: Reviewed proposal from MSA for the Dogwood Lane waterline replacement and the Hazelnut design.

Board approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular Lease Update.

Matt Steidler

Discussion: The attorney has reviewed and added the recommendations from the lease survey to our existing lease agreements. AT&T and Verizon agreements are ready.

Conclusions:

Action items:

Person responsible:

Deadline:

Meter installation update.

Matt Steidler

Discussion: Book 7 is completed. Books completed so far are #3, #4, #6, #7.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Not completed at this time.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	BANK OF OSWEGO MONEY MARKET	BANK OF OSWEGO CHECKING	TOTAL
General Account	\$94,830.00	\$33,937.44	\$30,729.81	\$500.00	
General Account (CIF)	\$0	\$1,708.81	\$0		
General Account (SDF)	\$0	\$10,575.77	\$0		
Public Funds Account (GF)	\$0	\$55,176.69	\$0		
System Development Fund	\$9,666.69	\$16,544.11	\$25,535.54		
Capital Improvement Fund	\$77,028.82	\$0	\$188,546.22		
TOTAL	\$181,525.51	\$117,942.82	\$244,811.57	\$500.00	\$544,779.90

2. Checks approved for payment: Banner - #7032 thru #7098 .

3. Water loss for the month of Sept. 2010: Water Purchased – 22295ccf, Water Sold – 24386ccf, YTD UAW – 6.20%.

4. Water loss for the month of Aug. 2010: Water Purchased – 38065ccf, Water Sold – 35780ccf, YTD UAW – %.

5. Meeting Adjourned at **8:35** pm.

Next Meeting: 10/20/2010 at 7:00 pm