



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, JUNE 16, 2010

6/16/2010
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Commissioners **Type of meeting:** Regular Monthly

Note taker: Phil Gladstein

Attendees: Russ Mickiewicz, Phil Gladstein, Babette Horenstein, Dick Visse, Aaron O'Donnell, Matt Steidler, Pat Carney

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
FY 2010/2011 Budget Hearing	Aaron O'Donnell
Approve minutes for the 05/19/2010 meeting.	Aaron O'Donnell
Approve minutes for the 05/19/10 Budget Committee meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Rate Study & SDC report.	Shaun Pigott
Fixed Asset Capitalization Policy.	Aaron O'Donnell
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:05.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 2010/2011 Budget Hearing

Aaron O'Donnell

Discussion: Motion to adopt the FY 2010/2011 Budget approved. Resolution signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 05/19/2010 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 05/19/10 Budget
Committee meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Accountant recommended the following transfers: \$5000 from GF Contingency to GF Personal Services, \$40,000 from CIRF Contingency to CIRF SW Laurelwood. Board approved both transfers to cover expenditures.

Conclusions:

Action items:

Person responsible:

Deadline:

Rate Study & SDC report.

Shaun Pigott

Discussion: Follow meeting on the rate study/SDC analysis with Shaun Pigott/Steve Donovan. Recommendations are To implement a 3.15% increase on the flat rate effective 01/01/2011, or implement the Tiered rate structure on all $\frac{3}{4}$ " meters on the same date. SDC rate recommended adjustment to \$2,597 for base $\frac{5}{8} \times \frac{3}{4}$ meter.

Conclusions: Final report to be reviewed at the next meeting.

Action items:

Person responsible:

Deadline:

Fixed Asset Capitalization Policy.

Aaron O'Donnell

Discussion: Resolution approved and signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: No report to review.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: No correspondence.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.		Aaron O'Donnell	
Discussion: None.			
Conclusions:			
Action items:		Person responsible:	Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$68744.20	\$9232.15	\$31028.48	
General Account (CIF)	\$0	\$3343.03	\$0	
General Account (SDF)	\$0	\$8475.07	\$0	
Public Funds Account (GF)	\$0	\$86572.14	\$0	
System Development Fund	\$10631.59	\$15016.93	\$25380.66	
Capital Improvement Fund	\$127916.59	\$0	\$187353.70	
TOTAL	\$207292.38	\$122639.32	\$243762.84	\$573694.54

2. Checks approved for payment: Banner - #6943 thru #6990 .

3. Water loss for the month of June 2010: Water Purchased – 20130ccf, Water Sold – 18326ccf, YTD UAW – 7.24%.

4. Meeting Adjourned at **8:40** pm.

Next Meeting: 07/14/2010 at 7:00 pm