



# RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, MAY 19, 2010

**5/19/2010**  
**7:30 PM**  
**District Office**  
**5010 SW Scholls Ferry Road**  
**Portland, OR 97225**

---

<b>Meeting called by:</b>	Board of Commissioners	<b>Type of meeting:</b>	Regular Monthly
<b>Note taker:</b>	Phil Gladstein		
<b>Attendees:</b>	Russ Mickiewicz, Babette Horenstein, Phil Gladstein, Aaron O'Donnell, Matt Steidler. Pat Carney		

## ----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Rate Study & SDC report.	Shaun Pigott
Public Hearing on the Fixed Asset Capitalization Policy.	Aaron O'Donnell
Approve Minutes for the 04/21/2010 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Laurelwood Ave. watermain replacement.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

---

---

## Other Information

---

**Special notes:**

---

---

### ----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:35 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Rate Study & SDC report.

Shaun Pigott

Discussion: Shaun Pigott & Steve Donovan made presentation. The presentation included a summary of demand history and potential points for rate structures. A lot of discussion regarding a 2 or 3 tier rate structure. Also discussed benefits of raising fixed charge to balance fixed versus consumption revenues.

Conclusions: Requested items to be reviewed at the next meeting.

Action items:

Person responsible:

Deadline:

Public Hearing on the Fixed Asset Capitalization Policy. Aaron O'Donnell

Discussion: No public in attendance for comment.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve Minutes for the 04/21/2010 meeting. Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement.

Matt Steidler

Discussion: GVS has completed water main. Still awaiting easement from Larelwood Estates. If easement is not obtained soon, we will make tie in at the existing tie-in spot.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: None to review.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants Report

Pat Carney

Discussion: Board approved the budgeted transfer of \$64,500 from SDC fund to the CIRF.

Conclusions:

Action items:

Person responsible:

Deadline:

**Other Information**

**Special notes:**

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$68,710.69	\$8,407.00	\$30,918.52	
General Account (CIF)	\$0	\$834.11	\$0	
General Account (SDF)	\$0	\$3,618.46	\$0	
Public Funds Account (GF)	\$0	\$66,536.41	\$0	
System Development Fund	\$75,124.99	\$15,010.63	\$25,296.06	
Capital Improvement Fund	\$180,334.73	\$0	\$186,702.39	
<b>TOTAL</b>	<b>\$324,170.41</b>	<b>\$94,406.61</b>	<b>\$242,916.97</b>	<b>\$661,493.99</b>

2. Checks approved for payment: Banner - #6911 thru #6942 .

3. Water loss for the month of May 2010: Water Purchased – 16,290ccf, Water Sold – 16,505ccf, YTD UAW – 6.8%.

4. Meeting Adjourned at 9:30 pm.

Next Meeting: 06/16/2010 at 7:00 pm