



# RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, MARCH 31, 2010

**3/31/2010**  
**7:00 PM**  
**District Office**  
**5010 SW Scholls Ferry Road**  
**Portland, OR 97225**

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**Meeting called by:** Board of Commissioners      **Type of meeting:** Regular Monthly

**Note taker:** Phil Gladstein

**Attendees:** Aaron O'Donnell, Dick Visse, Phil Gladstein, Russ Mickiewicz, Pat Carney, Matt Steidler

## ----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the 02/17/2010 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
Rate & SDC study.	Matt Steidler
Cellular Lease Agreements.	Matt Steidler
FY 10/11 Budget Calendar.	Matt Steidler
Insurance Claim from water main damage.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

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## Other Information

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**Special notes:**

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### ----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:05 pm.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve minutes for the 02/17/2010 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Board approved \$75,000 transfer from General Fund to Capital Improvement Reserve Fund.

Found discrepancy in the amounts for the CD. Pat to check on the correct totals for each fund.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement. Matt Steidler

Discussion: Still trying to obtain an easement at the Laurelwood Estates. Discussed the option of using a line stop for the last tie in on the main at Laurelwood estates. GVs has completed the water main portion and all services are tied in to the new main.

Conclusions:

Action items:

Person responsible:

Deadline:

Rate & SDC study.

Matt Steidler

Discussion: Board approved Shaun Pigott & Assoc. to perform the Rate & SDC Study for \$11,610.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular Lease Agreements.

Matt Steidler

Discussion: Steel in the Air is currently reviewing the leases and performing the onsite audit of cellular installations.

Conclusions:

Action items:

Person responsible:

Deadline:

FY 10/11 Budget Calendar.

Matt Steidler

Discussion: Reviewed the FY 2010/2011 Budget Calendar.

Conclusions:

Action items:

Person responsible:

Deadline:

Insurance Claim from water main damage.

Matt Steidler

Discussion: Matt explained the issue at 7430 SW Northvale. Their insurance company is seeking \$27,715.24.

SDAO explained current costs to go to court in Oregon are approx. \$30,000. Board approved allowing the insurance company to handle the negotiations.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

## Other Information

### Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$88,691.04	\$63475.90	\$30803.68	
General Account (CIF)	\$0	\$796.36	\$0	
General Account (SDF)	\$0	\$18,618.46	\$0	
Public Funds Account (GF)	\$0	\$61,452.26	\$0	
System Development Fund	\$75,050.09	\$0	\$25167.43	
Capital Improvement Fund	\$268,734.16	\$0	\$185703.22	
<b>TOTAL</b>	<b>\$432,475.29</b>	<b>\$144,342.98</b>	<b>\$241674.33</b>	<b>\$818,492.60</b>

2. Checks approved for payment: Banner - #6826 thru #6891 .

3. Water loss for the month of March 2010: Water Purchased – 16,265ccf, Water Sold – 16,723ccf, YTD UAW – 7.94%.

4. Meeting Adjourned at 8:25 pm.

Next Meeting: 04/21/2010 at 7:00 pm