



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, JANUARY 20, 2010

1/20/2010
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular Monthly
Note taker:	Phil Gladstein		
Attendees:	Russ Mickiewicz, Aaron O'Donnell, Phil Gladstein, Pat Carney, Matt Steidler		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the 12/16/2009 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
Update on USAI funding.	Aaron O'Donnell
Rate & SDC study.	Matt Steidler
Cellular Lease Agreements.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:00 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 12/16/2009 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report & FY 08/09 Audit review. Pat Carney

Discussion: Reviewed FY 08/09 Audit, no discrepancies noted. Reviewed quarterly financials report. Appears that the General Insurance was applied to the Workers Compensation Insurance line item. Pat Carney to investigate and correct.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement. Matt Steidler

Discussion: GVS is low bidder. Board authorizes approval of awarding bid to GVS. Still awaiting Clean Water Services approval on the plans.

Conclusions:

Action items:

Person responsible:

Deadline:

Update on USAI funding.

Aaron O'Donnell

Discussion: Application was submitted after the deadline due to the wrong address being provided by the consortium.

Additional funds are available through another grant, so Aaron is investigating the application process.

Conclusions:

Action items:

Person responsible:

Deadline:

Rate & SDC study.

Matt Steidler

Discussion: Reviewed proposals from FCS&G and Galardi Consulting. Aaron provided information on Shaun Pigott,

Assoc.. Matt to contact for proposal.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular Lease Agreements.

Matt Steidler

Discussion: Discussed the need for the survey. Board wants to receive updated quotes from both vendors.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.		Aaron O'Donnell	
Discussion: Reviewed.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Correspondance.		Aaron O'Donnell	
Discussion: Reviewed the matter of certification for Matt Steidler.			
Discussed the issue of MSA billing for time on the City of Beaverton's requested meeting for Laurelwood. Board authorized paying for MSA's time.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment.		Aaron O'Donnell	
Discussion: None.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$88,625.13	\$40,858.22	\$115,401.14	
General Account (CIF)	\$0	\$656.03	\$0	
General Account (SDF)	\$0	\$15,851.46	\$0	
Public Funds Account (GF)	\$0	\$61,382.67	\$0	
System Development Fund	\$74,982.82	\$0	\$25,083.57	
Capital Improvement Fund	\$268,478.25	\$0	\$100,351.00	
TOTAL	\$432,086.20	\$118,748.38	\$240,835.71	\$791,670.29

2. Checks approved for payment: Banner - #6726 thru #6765 .

3. Water loss for the month of January 2010: Water Purchased – 14265ccf, Water Sold – 13041ccf, YTD UAW – 8.58%.

4. Meeting Adjourned at 8:20 pm.

Next Meeting: 02/17/2010 at 7:30 pm