



# RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, DECEMBER 16, 2009

**12/16/2009**  
**6:30 PM**  
**District Office**  
**5010 SW Scholls Ferry Road**  
**Portland, OR 97225**

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**Meeting called by:** Board of Commissioners      **Type of meeting:** Regular Monthly

**Note taker:** Phil Gladstein

**Attendees:** Aaron O'Donnell, Dick Visse, Phil Gladstein, Russ Mickiewicz, Pat Carney,  
Matt Steidler

## ----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the 11/18/2009 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
12/04/2009 meeting with City of Beaverton.	Matt Steidler
Follow up on City of Portland Boil Water Advisory.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

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## Other Information

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**Special notes:**

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### ----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 6:30 pm.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve minutes for the 11/18/2009 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Reviewed financials. Board authorized a transfer of \$100,000 from General Fund to Capital Improvement Reserve Fund.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement.

Matt Steidler

Discussion: Bid openings scheduled for 12/22/2009.

Conclusions:

Action items:

Person responsible:

Deadline:

12/04/2009 meeting with City of Beaverton.

Matt Steidler

Discussion: Beaverton requested a meeting to go over the Laurelwood Ave. project. They were questioning the reason for the inter-tie with West Slope. They offered an alternative of connecting to their main on Scholls Ferry. They also made an offer to supply water to the District through this connection.

Conclusions: Proceed with Laurelwood job as planned. Inter-tie with Beaverton and supply will be considered in the future.

Action items:

Person responsible:

Deadline:

Follow up on City of Portland Boil Water Advisory.

Matt Steidler

Discussion: News release indicated the problem was related to a seagull.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: None to review.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.		Aaron O'Donnell
Discussion: None.		
Conclusions:		
Action items:	Person responsible:	Deadline:

Public Comment.		Aaron O'Donnell
Discussion: None.		
Conclusions:		
Action items:	Person responsible:	Deadline:

### Other Information

#### Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$88,582.45	\$93,816.44	\$115,401.14	
General Account (CIF)	\$0	\$656.03	\$0	
General Account (SDF)	\$0	\$15,851.46	\$0	
Public Funds Account (GF)	\$0	\$11,365.18	\$0	
System Development Fund	\$74,942.70	\$0	\$25,083.57	
Capital Improvement Fund	\$268,320.22	\$0	\$100,351.00	
<b>TOTAL</b>	<b>\$431,845.37</b>	<b>\$121,689.11</b>	<b>\$240,835.71</b>	<b>\$794,370.19</b>

2. Checks approved for payment: Banner - #6694 thru #6725 .
3. Water loss for the month of December 2009: Water Purchased – 17215ccf, Water Sold – 17405ccf, YTD UAW – 4.50%.
4. Meeting Adjourned at 7:20 pm.

Next Meeting: 01/20/2010 at 7:30 pm