



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, NOVEMBER 18, 2009

**11/18/2009
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225**

Meeting called by: Board of Commissioners **Type of meeting:** Regular Monthly

Note taker: Phil Gladstein

Attendees: Russ Mickiewicz, Aaron O'Donnell, Dick Visse, Phil Gladstein, Pat Carney, Matt Steidler, Babette Horenstein (by phone).

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the October 21, 2009 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
Rate & SDC study	Matt Steidler
Cellular site audit and appraisal.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order. Aaron O'Donnell

Discussion: Meeting called to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the October 21, 2009 meeting. Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Reviewed financials July 09 thru September 09. No discrepancies.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement.

Matt Steidler

Discussion: Project has been advertised. Bid opening scheduled for 12/10/2009, in order that a contractor may be selected at the December meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Rate & SDC study

Matt Steidler

Discussion: Contacted the FCS Group. This company performed the last study in 2001. Their initial estimate seemed high. Matt will seek out other companies in order to compare pricing.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular site audit and appraisal.

Matt Steidler

Discussion: More research on the companies required prior to making any final selections.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.		Aaron O'Donnell
Discussion: None.		
Conclusions:		
Action items:	Person responsible:	Deadline:

Public Comment.		Aaron O'Donnell
Discussion: None.		
Conclusions:		
Action items:	Person responsible:	Deadline:

Other Information

Special notes:

1. Additional information for HAM radio installation on reservoir provided by Russ Mickiewicz. Funding grant may be available through the Regional Water Providers Consortium.
2. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$76,505.70	\$83,008.55	\$115,401.14	
General Account (CIF)	\$0	\$30.68	\$0	
General Account (SDF)	\$0	\$7,546.46	\$0	
Public Funds Account (GF)	\$0	\$11,357.59	\$0	
System Development Fund	\$74,806.67	\$0	\$25,083.57	
Capital Improvement Fund	\$279,982.33	\$0	\$100,351.00	
TOTAL	\$431,294.70	\$101,943.28	\$240,835.71	\$774,073.69

3. Checks approved for payment: Banner - #6658 thru #6693 .
 4. Water loss for the month of November 2009: Water Purchased – 16325ccf, Water Sold – 13313ccf, YTD UAW – 4.50%.
 5. Meeting Adjourned at 8:15 pm.
- Next Meeting: 12/16/2009 at 6:30 pm