



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, SEPTEMBER 09, 2009

9/9/2009
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular Monthly
Note taker:	Phil Gladstein		
Attendees:	Phil Gladstein, Russ Mickiewicz, Aaron O'Donnell, Babette Horenstein, Dick Visse, Pat Carney, Matt Steidler		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Oath of Office for Board Members.	Board of Commissioners
Approve minutes for the July 29, 2009 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
Review SDAO Board Training Session	Aaron O'Donnell
Fixed Asset Capitalization Policy.	Matt Steidler
Cellular lease contract renewals.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell

Public Comment.

Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 7:05 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Oath of Office for Board Members.

Board of
Commissioners

Discussion: Repeat for all Board members.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the July 29, 2009 meeting. Aaron O'Donnell

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: Board approved all bills for payment and all checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Pacific West Bank CD @ 2.1% for 12 months. Signature cards updated for Banner Bank. Pat reviewed August financials.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement.

Matt Steidler

Discussion: Plans are to have the job out for bid in October, with construction starting in November.

Conclusions:

Action items:

Person responsible:

Deadline:

Review SDAO Board Training Session

Aaron O'Donnell

Discussion: Aaron explained the Special District ruling reviews may be publicized so all the Districts inform any changes to the members.

Conclusions: Very good training session.

Action items:

Person responsible:

Deadline:

Fixed Asset Capitalization Policy.

Matt Steidler

Discussion: Moved to next month.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular lease contract renewals.

Matt Steidler

Discussion: Both AT&T and Verizon contracts are coming up for renewal.

Conclusions: Appraisal of the site and current contracts needs to be done.

Action items: Matt to research availability of an appraisal.

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Not completed until after 09/16/2009.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: Reviewed the states new 1% tax on insurance premiums.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	PACIFIC WEST BANK CD	TOTAL
General Account	\$71,468.82	\$51,240.69	\$115,000.00	
General Account (CIF)	\$0	\$933.88	\$0	
General Account (SDF)	\$0	\$2,457.00	\$0	
Public Funds Account (GF)	\$0	\$11,340.94	\$0	
System Development Fund	\$74,806.79	\$0	\$25,000.00	
Capital Improvement Fund	\$284,800.32	\$0	\$100,000.00	
TOTAL	\$431,075.93	\$65,972.51	\$240,000.00	\$737,048.44

2. Checks approved for payment: Banner - #6569 thru #6615 .

3. Water loss for the month of September 2009: Water Purchased – 28,200ccf, Water Sold – 29,833ccf, YTD UAW –3.78%.

4. Meeting Adjourned at _pm.

Next Meeting: 10/21/2009 at 7:00 pm