



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, JULY 29, 2009

7/29/2009

7:00 PM

District Office

5010 SW Scholls Ferry Road

Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular Monthly
Note taker:	Phil Gladstein		
Attendees:	Russ Mickiewicz, Aaron O'Donnell, Phil Gladstein, Dick Visse, Pat Carney, Matt Steidler		

----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Oath of Office for Board Members.	Board of Commissioners
Elect Board officers for FY 2009/10	Aaron O'Donnell
Approve minutes for the June 17, 2009 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Laurelwood Ave. watermain replacement.	Matt Steidler
Washington County Supply Line Agreement Update.	Matt Steidler
SDAO training on July 31, 2009.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order. Aaron O'Donnell

Discussion: Meeting called to order at 7:00 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Oath of Office for Board Members. Board of
Commissioners

Discussion: Oath of office taken and signed by all Board members in attendance.

Conclusions:

Action items:

Person responsible:

Deadline:

Elect Board officers for FY 2009/10

Aaron O'Donnell

Discussion: Aaron O'Donnell – Chairman, Russ Mickiewicz – Treasurer, Phil Gladstein – Secretary.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the June 17, 2009 meeting.

Aaron O'Donnell

Discussion: Minutes for the June 17th meeting read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Aaron O'Donnell

Discussion: Approved all bills for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Board approved \$100,000 transfer from General Fund to Capital Improvement Reserve Fund.

Board approved a CD purchase of \$240,000, with funds as follows: \$115,000 – General Fund, \$100,000 - CIRF \$25,000 – System Development Fund. CD to be purchased from Pacific West Bank, 12 months @ 2.10%.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Ave. watermain replacement.

Matt Steidler

Discussion: Design is almost complete.

Conclusions:

Action items:

Person responsible:

Deadline:

Washington County Supply Line Agreement Update.

Matt Steidler

Discussion: Meeting with owners concluded that since the City of Portland was not in agreement with proposed changes, that it would better to leave the agreement as is.

Conclusions:

Action items:

Person responsible:

Deadline:

SDAO training on July 31, 2009.

Matt Steidler

Discussion: Review of the training offered. Phil and Aaron to attend.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: Bill Beckwith 503-789-2085 with Heartland Payment Systems gave a presentation on their financial services.

He will meet with Pat Carney to further discuss the specifics of possible services they may offer.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$269,220.23	\$2,407.03	
General Account (CIF)	\$0	\$29.28	
General Account (SDF)	\$0	\$2,457.00	
Public Funds Account (GF)	\$0	\$11,321.71	
System Development Fund	\$99,677.40	\$0	
Capital Improvement Fund	\$301,344.18	\$0	
TOTAL	\$670,241.81	\$16,215.02	\$686,456.83

2. Checks approved for payment: Banner - #6512 thru #6568 .

3. Water loss for the month of July 2009: Water Purchased – 40,665ccf, Water Sold – 39,678ccf, UAW –2.43%, 3 Month AVG. – 8.15%

4. Water loss for the month of August 2009: Water Purchased – 38,480ccf, Water Sold – 37,378ccf, UAW –2.86%, 3 Month AVG. – 3.8%.

5. Meeting Adjourned at 8:15 pm.

Next Meeting: 09/09/2009 at 7:00 pm