



# RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, MAY 20, 2009

**5/20/2009**

**7:00 PM**

**District Office**

**5010 SW Scholls Ferry Road**

**Portland, OR 97225**

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<b>Meeting called by:</b>	Board of Commissioners	<b>Type of meeting:</b>	Regular Monthly
<b>Note taker:</b>	Phil Gladstein		
<b>Attendees:</b>	Aaron O'Donnell, Babette Horenstein, Russ Mickiewicz. Bob Maddock, Phil Gladstein, Matt Steidler, Pat Carney		

## ----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the April 15, 2009 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Election results.	Aaron O'Donnell
Web survey update.	Aaron O'Donnell
Reservoir Project Update	Matt Steidler
Review MSA proposal for FY 09/10 Capital Improvements.	Matt Steidler
Meter testing review.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

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## Other Information

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### ----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Meeting called to order at 8:30 PM.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve minutes for the April 15,2009 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: Approved payment of the bills. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Reviewed Profit & Loss Budget vs. Actual. No discrepancies.

Conclusions:

Action items:

Person responsible:

Deadline:

Election results. Aaron O'Donnell

Discussion: Unknown at this time.

Conclusions:

Action items:

Person responsible:

Deadline:

Web survey update.

Aaron O'Donnell

Discussion: Aaron reported only 2 surveys submitted to date. Board agreed to wait two months to allow for more time to respond.

Conclusions:

Action items:

Person responsible:

Deadline:

Reservoir Project Update

Matt Steidler

Discussion: All work complete. Waiting to hear from Washington County on final inspection and approval.

Conclusions:

Action items:

Person responsible:

Deadline:

Review MSA proposal for FY 09/10 Capital Improvements.

Matt Steidler

Discussion: Reviewed proposal from MSA for the Laurelwood Avenue Main replacement. Board approved and authorized Manager to sign.

Conclusions:

Action items:

Person responsible:

Deadline:

Meter testing review.

Matt Steidler

Discussion: Large meter testing completed and all large meters are operating within specifications.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Not prepared at this time.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: Reviewed proposal from Dennis Conner for Annual Audit. Board approved the proposal.

Conclusions:

Action items: Matt to request letter of engagement from Mr. Conner.

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

## Other Information

### Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$168,490.65	\$68,725.95	
General Account (CIF)	\$0	\$1,387.78	
General Account (SDF)	\$0	\$15,611.00	
Public Funds Account (GF)	\$0	\$11,300.25	
System Development Fund	\$84,515.58	\$0	
Capital Improvement Fund	\$346,176.44	\$0	
<b>TOTAL</b>	<b>\$599,182.67</b>	<b>\$97,024.98</b>	<b>\$696,207.65</b>

2. Checks approved for payment: Banner - #6446 thru #6478 .

3. Water loss for the month of May 2009: Water Purchased – 22,565ccf, Water Sold – 18,053ccf, UAW –24.99%, 3 Month AVG. – 14.96%.

4. Meeting Adjourned at ? pm.

Next Meeting: 06/17/2009 at 7:00 pm