



RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, APRIL 15, 2009

4/15/2009
8:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

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|---------------------------|---|-------------------------|---------|
| Meeting called by: | Board | Type of meeting: | Monthly |
| Note taker: | Phil Gladstein | | |
| Attendees: | Aaron O'Donnell, Russ Mickiewicz, Phil Gladstein, Pat Carney, Matt Steidler | | |

----- Agenda Topics -----

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|---|-----------------|
| Call meeting to order. | Aaron O'Donnell |
| Approve minutes for the March 18, 2009 meeting. | Aaron O'Donnell |
| Approve payment of bills and sign checks. | Aaron O'Donnell |
| Accountants report. | Pat Carney |
| Appoint FY 2009/2010 Budget Officer. | Aaron O'Donnell |
| Review FY 09/10 preliminary budget. | Matt Steidler |
| Review Change Order for Reservoir. | Matt Steidler |
| Aging report. | Aaron O'Donnell |
| Correspondance. | Aaron O'Donnell |
| Public Comment. | Aaron O'Donnell |

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Called meeting to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the March 18, 2009 meeting.

Aaron O'Donnell

Discussion: Minutes for the 03/18/2009 meeting read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: No discrepancies on report.

Conclusions:

Action items:

Person responsible:

Deadline:

Appoint FY 2009/2010 Budget Officer. Aaron O'Donnell

Discussion: Appointed Matt Steidler and Patrick Carney as Co-Budget Officers.

Conclusions:

Action items:

Person responsible:

Deadline:

Review FY 09/10 preliminary budget.

Matt Steidler

Discussion: Complete review of FY 09/10 Budget. Adjusted transfer to CIRF up to \$275,000, Adjusted beginning Fund Balance to \$215,000, added funds to update the Emergency Response Plan. Awaiting actual numbers for Health Insurance And Workers Comp Insurance from SDAO.

Conclusions:

Action items:

Person responsible:

Deadline:

Review Change Order for Reservoir.

Matt Steidler

Discussion: Reviewed change order from Paul Berry. Approved the additional \$2,550 as requested. Approved payment \$1,164.90 to Peterson Structural for additional work required by Washington County.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

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|--------------------------|----------------------------|------------------|--|
| Correspondance. | | Aaron O'Donnell | |
| <u>Discussion:</u> None. | | | |
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| <u>Conclusions:</u> | | | |
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| <u>Action items:</u> | <u>Person responsible:</u> | <u>Deadline:</u> | |
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| Public Comment. | | Aaron O'Donnell | |
| <u>Discussion:</u> None. | | | |
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| <u>Conclusions:</u> | | | |
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| <u>Action items:</u> | <u>Person responsible:</u> | <u>Deadline:</u> | |
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Other Information

Special notes:

1. Bank Statement:

| | LGIP | BANNER BANK | TOTAL |
|---------------------------|---------------------|--------------------|---------------------|
| General Account | \$168,335.14 | \$58,084.54 | |
| General Account (CIF) | \$0 | \$1,387.78 | |
| General Account (SDF) | \$0 | \$8,231.00 | |
| Public Funds Account (GF) | \$0 | \$11,288.21 | |
| System Development Fund | \$84,337.16 | \$0 | |
| Capital Improvement Fund | \$345,851.12 | \$0 | |
| TOTAL | \$598,523.42 | \$78,991.53 | \$677,514.95 |

2. Checks approved for payment: Banner - #6412 thru #6445 .

3. Water loss for the month of April 2009: Water Purchased – 15,660ccf, Water Sold – 14,951ccf, UAW – 4.52%, 3 Month AVG. – 3.63%.

4. Meeting Adjourned at 8:40 pm.

Next Meeting: 05/20/2009 at 7:00 pm