



# RALEIGH WATER DISTRICT BOARD MEETING WEDNESDAY, OCTOBER 22, 2008

**10/22/2008**  
**7:00 PM**  
**District Office**  
**5010 SW Scholls Ferry Road**  
**Portland, OR 97225**

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<b>Meeting called by:</b>	Board	<b>Type of meeting:</b>	Regular Monthly
<b>Note taker:</b>	Phil Gladstein		
<b>Attendees:</b>	Phil Gladstein, Bob Maddock, Aaron O'Donnell, Russ Mickiewicz, Pat Carney, Matt Steidler		

## ----- Agenda Topics -----

Call meeting to order.	Aaron O'Donnell
Approve minutes for the September 16, 2008 meeting.	Aaron O'Donnell
Approve payment of bills and sign checks.	Aaron O'Donnell
Accountants report.	Pat Carney
Financial Management Policy	Pat Carney
Reservoir Update.	Matt Steidler
Washington County Supply Line Agreement.	Matt Steidler
DHS Sanitary Survey results.	Matt Steidler
Special Districts Insurance credit.	Matt Steidler
Aging report.	Aaron O'Donnell
Correspondance.	Aaron O'Donnell
Public Comment.	Aaron O'Donnell

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## Other Information

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**Special notes:**

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### ----- Agenda Topics -----

Call meeting to order.

Aaron O'Donnell

Discussion: Called meeting to order at 7:10 pm.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve minutes for the September 16,2008 meeting.

Aaron O'Donnell

Discussion: Minutes read and approved.

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Conclusions:

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Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Aaron O'Donnell

Discussion: All bills approved for payment and all checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Reviewed cash disbursements from 07/08 thru 09/30/08. Board approved a transfer of \$100,000 from GF to CIRF.

Conclusions:

Action items:

Person responsible:

Deadline:

Financial Management Policy Pat Carney

Discussion: Reviewed Financial Management Policy presented by Pat Carney.

Conclusions: Discuss at 11/08 meeting.

Action items:

Person responsible:

Deadline:

Reservoir Update.

Matt Steidler

Discussion: Only two bays to complete steel installation.

Conclusions:

Action items:

Person responsible:

Deadline:

Washington County Supply Line Agreement.

Matt Steidler

Discussion: Nothing new to report.

Conclusions:

Action items:

Person responsible:

Deadline:

DHS Sanitary Survey results.

Matt Steidler

Discussion: Sanitary Survey was completed with no action items required.

Conclusions:

Action items:

Person responsible:

Deadline:

Special Districts Insurance credit.

Matt Steidler

Discussion: SDAO offers a credit for committing to the SDAO Insurance program for 3 years. Board reviewed and approved the Longevity credit of \$1,509.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging report.

Aaron O'Donnell

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondance.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Aaron O'Donnell

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

## Other Information

### Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$258,422.70	\$24,201.61	
General Account (CIF)	\$0	\$574.81	
General Account (SDF)	\$0	\$10,231.00	
Public Funds Account (GF)	\$0	\$11,166.28	
Public Funds Account (SDF)	\$0	\$0	
Public Funds Account (CIF)	\$0	\$0	
Time Deposit	\$0	\$0	
Money Market(GF)	\$0	\$0	
Money Market(CIF)	\$0	\$0	
System Development Fund	\$81,569.63	\$0	
Capital Improvement Fund	\$373,147.99	\$0	
<b>TOTAL</b>	<b>\$713,140.32</b>	<b>\$46,173.70</b>	<b>\$759,314.02</b>

2. Checks approved for payment: Banner - #6174 thru #6219 .

3. Water loss for the month of October 2008: Water Purchased – 20,985ccf, Water Sold – 19,436ccf, UAW – 7.38%, 3 Month AVG. – 1.97%.

4. Meeting Adjourned at 8:10 pm.

Next Meeting: 11/19/2008 at 7:00 pm