



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY MAY 20, 2008

**5/20/2008**

**7:00 PM**

**District Office**

**5010 SW Scholls Ferry Road**

**Portland, OR 97225**

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**Meeting called by:** Board **Type of meeting:** Regular Monthly

**Note taker:** Phil Gladstein

**Attendees:** Bob Maddock, Aaron O'Donnell, Babette Horenstein, Phil Gladstein, Pat Carney, Matt Steidler

## ----- Agenda Topics -----

Call meeting to order.	Bob Maddock
Approve minutes for the April 15, 2008 meeting.	
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Web report	Aaron O'Donnell
Reservoir project.	Matt Steidler
Construction Report	Matt Steidler
Aging Report.	Bob Maddock
Correspondence.	Bob Maddock
Public Comment	Bob Maddock

## Other Information

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**Special notes:**

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**----- Agenda Topics -----**

Call meeting to order.

Bob Maddock

Discussion: Meeting called to order 7:35.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the April 15, 2008 meeting.

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Bob Maddock

Discussion: All checks approved for payment. Checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Pat reviewed fund report. Discussed new audit requirements and new proposal from Dennis Conner.

Board would like to meet in the middle of the 20% increase that he is proposing.

Conclusions: Since the old agreement is in effect, we will negotiate with Conner on a new price for the audit.

Action items:

Person responsible:

Deadline:

Contact Conner to discuss options.

Matt Steidler

06/17/08

Web report Aaron O'Donnell

Discussion: No report.

Conclusions:

Action items:

Person responsible:

Deadline:

Reservoir project.

Matt Steidler

Discussion: Pre-construction meeting held. Work in area of antennae may require shut down of cell site, which will require coordination with cell company. Awaiting permit approval from County.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction Report

Matt Steidler

Discussion: Discussed issues on Oleson Road with Emory & Son. Aaron recommended tracking all time spent on future work requests.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Reviewed. Nothing out of the ordinary.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence.		Bob Maddock	
Discussion: Reviewed the incident with Apollo Plumbing. Bob to respond to their letter.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Bob Maddock	
Discussion: None.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

### Other Information

**Special notes:**

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$61,859.95	\$75,051.79	
General Account (CIF)	\$0	\$1,760.45	
General Account (SDF)	\$0	\$8,339.00	
Public Funds Account (GF)	\$0	\$122,957.63	
Public Funds Account (SDF)	\$0	\$42,476.23	
Public Funds Account (CIF)	\$0	\$239,319.44	
Time Deposit	\$0	\$0	
Money Market(GF)	\$0	\$0	
Money Market(CIF)	\$0	\$0	
System Development Fund	\$18,227.17	\$0	
Capital Improvement Fund	\$120,154.25	\$0	
<b>TOTAL</b>	<b>\$200,241.37</b>	<b>\$489,904.54</b>	<b>\$690,145.91</b>

2. Checks approved for payment: Banner - #6001 thru #6031 .
  3. Water loss for the month of May 2008: Water Purchased – 20315ccf, Water Sold – 20696ccf, UAW – -1.88%, 3 Month AVG. – 2.54%.
  4. Meeting Adjourned at pm.
- Next Meeting: 06/17/2008 at 8:45 pm.