



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY SEPTEMBER 18, 2007

9/18/2007  
7:00 PM  
District Office  
5010 SW Scholls Ferry Road  
Portland, OR 97225

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<b>Meeting called by:</b>	Board of Commissioners	<b>Type of meeting:</b>	Monthly
<b>Note taker:</b>	Phil Gladstein		
<b>Attendees:</b>	Bob Maddock, Russ Mickiewicz, Babette Horenstein, Aaron O'Donnell, Phil Gladstein, Pat Carney, Matt Steidler		

## ----- Agenda Topics -----

Call meeting to order.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Web report	Aaron O'Donnell
Construction Report	Matt Steidler
Insurance appraisals	Matt Steidler
Aging Report.	Bob Maddock
Correspondence.	Bob Maddock
Public Comment	Bob Maddock

## Other Information

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**Special notes:**

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**----- Agenda Topics -----**

Call meeting to order.

Bob Maddock

Discussion: Bob Maddock called the meeting to order at 7:15 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Bob Maddock

Discussion: Approved payment of bills. All checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Pat made the recommendation to transfer \$250,000 from the General Fund to the Capital Improvement Reserve Fund. Board discussed and approved the transfer.

Conclusions:

Action items:

Person responsible:

Deadline:

Web report

Aaron O'Donnell

Discussion: Normal usage reported. Bob Maddock requested that our mailing address be more easily identifiable on the page.

Conclusions:

Action items: Aaron to look into.

Person responsible:

Deadline:

Construction Report

Matt Steidler

Discussion: Laurelwood development line installed. 86<sup>th</sup> & Scholls scheduled to start tomorrow.

Conclusions:

Action items:

Person responsible:

Deadline:

**Insurance appraisals**

**Matt Steidler**

Discussion: Reviewed current appraisals from SDAO. Board approved increasing the coverage to the appraised values:  
#1 tank – 780K to 976K, #2 tank – 250K to 254K, #3 tank – 350K to 378K, Pump Station – 130K to 175K, Office -  
130K to 148K

Conclusions:

Action items:

Person responsible:

Deadline:

**Aging Report.**

**Bob Maddock**

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

**Correspondence.**

**Bob Maddock**

Discussion: None

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment		Bob Maddock	
Discussion: None			
Conclusions:			
Action items:		Person responsible:	Deadline:

## Other Information

### Special notes:

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$160,076.11	\$53,610.17	
General Account (CIF)	\$0	\$(57,240.72)	
General Account (SDF)	\$0	\$15,572.00	
Public Funds Account (GF)	\$0	\$184,013.69	
Public Funds Account (SDF)	\$0	\$31,292.51	
Public Funds Account (CIF)	\$0	\$67,395.94	
Time Deposit	\$0	\$0	
Money Market(GF)	\$0	\$0	
Money Market(CIF)	\$0	\$0	
System Development Fund	\$17,686.08	\$0	
Capital Improvement Fund	\$16,546.81	\$0	
<b>TOTAL</b>	<b>\$194,309.00</b>	<b>\$294,643.59</b>	<b>\$488,952.59</b>

2. Checks approved for payment: Banner - #5654 thru #5719 .
3. Water loss for the month of September 2007: Water Purchased – 31515ccf, Water Sold – 29406ccf, UAW – 6.69%, 3 Month AVG. – 3.2%.
4. Meeting Adjourned at 8:30 pm.
5. Next Meeting: 10/16/2007 at 7:00 pm.