



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY MAY 15, 2007

5/15/2007

7:00 PM

District Office

5010 SW Scholls Ferry Road

Portland, OR 97225

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**Meeting called by:** Bob Maddock                      **Type of meeting:** Monthly  
**Note taker:** Phil Gladstein

**Attendees:** Aaron O'Donnell, Babette Horenstein, Russ Mickiewicz, Phil Gladstein, Bob Maddock, Pat Carney, Matt Steidler

## ----- Agenda Topics -----

Call meeting to order.	Bob Maddock
Read and approve minutes for the April 19, 2007 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Web report.	Aaron O'Donnell
Laurelwood Condo's.	Matt Steidler
Construction Report.	Matt Steidler
Aging Report.	Bob Maddock
Correspondence.	Bob Maddock
Public Comment.	Bob Maddock

## Other Information

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**Special notes:**

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**----- Agenda Topics -----**

Call meeting to order.

Bob Maddock

Discussion: Bob Maddock called meeting to order.

Conclusions:

Action items:

Person responsible:

Deadline:

Read and approve minutes for the March 20, 2007 meeting

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Bob Maddock

Discussion: All bills approved for payment. Checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Accountant recommended transferring \$100,000 CIRF contingency to CIRF to cover SW 90<sup>th</sup> and Oleson Road projects. Board approved. Board approved quarterly transfer of \$75,000 from General fund to CIRF.

Conclusions:

Action items:

Person responsible:

Deadline:

Web report

Aaron O'Donnell

Discussion: Notice of Rate Hearing to be put on web site. Customer leak information to be summarized on web site and linked to [ubpayments.com](http://ubpayments.com) for reference.

Conclusions:

Action items:

Person responsible:

Deadline:

Laurelwood Condo's

Matt Steidler

Discussion: Discussed current status of development. Developer will utilize Raleigh for domestic and fire needs.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction Report

Matt Steidler

Discussion: 90<sup>th</sup> and Oleson jobs complete. Discussed two change orders for Oleson that involved moving the tap for Old Oleson Rd. (\$2,908.51)and change at Oleson and Dover Lane (\$3,510.35)due to mains being deep enough already.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: No aging report as today is deadline.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence.		Bob Maddock	
Discussion: Discussed new requirements for volunteer coverage on Workers Comp. Insurance. Board declined volunteer coverage as the District has no volunteers.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Bob Maddock	
Discussion: No Comment.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

### Other Information

**Special notes:**

1. Bank Statement:

	LGIP	BANNER BANK	TOTAL
General Account	\$157,287.13	\$103,237.44	
General Account (CIF)	\$0	\$(187,851.32)	
General Account (SDF)	\$0	\$12,958.00	
Public Funds Account (GF)	\$0	\$91,357.72	
Public Funds Account (SDF)	\$0	\$30,627.70	
Public Funds Account (CIF)	\$0	\$130,399.84	
Time Deposit	\$0	\$0	
Money Market(GF)	\$0	\$0	
Money Market(CIF)	\$0	\$0	
System Development Fund	\$17,377.44	\$0	
Capital Improvement Fund	\$206,255.33	\$0	
<b>TOTAL</b>	<b>\$380,919.90</b>	<b>\$180,729.38</b>	<b>\$561,649.28</b>

2. Checks approved for payment: Banner - #5541 thru #5571 .
3. Water loss for the month of April 2007: Water Purchased – 24,650ccf, Water Sold – 22,060ccf, UAW – 10.5%, 3 Month AVG. – 11.6 %.
4. Meeting Adjourned at \_8:30 pm.
5. Next Meeting: 06/19/2007 at 7:00 pm.

**ADDITIONAL ITEMS:**