



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, MAY 16, 2006

5/16/2006
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Commissioners **Type of meeting:** Regular monthly
Note taker: Phil Gladstein

Attendees: B. Maddock, R. Mickiewicz, A. O'Donnell, B. Horenstein, P. Gladstein, P. Carney, M. Steidler

----- Agenda Topics -----

Call meeting to order.	Bob Maddock
Approve minutes for the April 18, 2006 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Sign Portland Wholesale Agreement.	Bob Maddock
District Web site update.	Aaron O'Donnell
Cellular update.	Matt Steidler
MSA's engineering proposal.	Bob Maddock
Easement on Dogwood Place update	Matt Steidler
Bayless Properties discussion.	Matt Steidler
Portland Golf service discussion.	Matt Steidler
Proposed B-H Hwy. and Scholls Ferry Road intersection improvements.	Matt Steidler
Aging Report.	Bob Maddock

Correspondence.
Public Comment

Bob Maddock
Bob Maddock

Other Information

----- Agenda Topics -----

Call meeting to order. Bob Maddock

Discussion: Meeting called to order at 8:06 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the April 18, 2006 meeting. Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Bob Maddock

Discussion: Bills discussed and approved. Checks signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: 1. Board approved \$50,000 quarterly transfer from General Fund to Capital Improvement Fund.

2. Board approved transferring \$3,000 from contingency to Personal Services to cover expenditures.

Conclusions:

Action items:

Person responsible:

Deadline:

Sign Portland Wholesale Agreement. Bob Maddock

Discussion: Board approved and authorized signature of the 20 year agreement.

Conclusions:

Action items:

Person responsible:

Deadline:

District Web site update.

Aaron O'Donnell

Discussion: Aaron reported he web site is up and operational. Address is www.raleigh-h2o.com.

Conclusions:

Action items:

Person responsible:

Deadline:

Cellular update.

Matt Steidler

Discussion: Agreement with Cricket is still in negotiation. We have presented our latest revision to them, and awaiting their reply.

Conclusions:

Action items:

Person responsible:

Deadline:

MSA's engineering proposal.

Bob Maddock

Discussion: Board reviewed the draft proposal. The Board questioned as to whether this proposal included one design Cost, or would there be additional costs on design, as pertains to the 2 design options.

Conclusions:

Action items: Have MSA respond to the Design question.

Person responsible:

Deadline:

Matt Steidler

Easement on Dogwood Place update		Matt Steidler	
Discussion: A title search showed that not all property owners were listed on the title for the road. The attorney was of			
The opinion that we should submit easement document to current owners for signature and inform them that they need			
To contact their title people in order to correct. All owners have been sent the easement document for signature.			
Conclusions:			
Action items:		Person responsible:	Deadline:
Bayless Properties discussion.		Matt Steidler	
Discussion: Board approved the refund of the \$11,141.85 billing error. Discussed the options of a one time payment			
or the issuing of a credit.			
Conclusions:			
Action items: Contact attorney to determine the statue of limitations regarding payment or collection of such errors.		Person responsible: Matt Steidler	Deadline:
Portland Golf service discussion.		Matt Steidler	
Discussion: Discussed the issue of the 4" service. Matt to write a letter to PGC, stating the concerns and issues needed to			
Occur to make the service comply with District regulations. This should promote dialogue with PGC in reaching a fair			
Conclusion on how the line is billed.			
Conclusions:			
Action items:		Person responsible:	Deadline:

Proposed B-H Hwy. and Scholls Ferry Road
intersection improvements.

Matt Steidler

Discussion: Discussed the proposed BH Hwy and Scholls Ferry Road intersection improvements in planning by ODOT.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence.

Bob Maddock

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment

Bob Maddock

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information

Special notes:

1. Bank Statement:

	LGIP	US BANK	BANNER BANK	TOTAL
General Account	\$171,902.72	\$0	0\$41,049.65	\$212,952.37
General Account (CIF)	\$0	\$0	\$833.66	\$833.66
General Account (SDF)	\$0	\$0	\$2,501.00	\$2,501.00
Public Funds Account (GF)	\$0	\$0	\$40,861.16	\$40,861.16
Public Funds Account (SDF)	\$0	\$0	\$29,263.03	\$29,263.03
Public Funds Account (CIF)	\$0	\$0	\$50,983.49	\$50,983.49
Time Deposit	\$0	\$0	\$0	\$0.00
Money Market(GF)	\$0	\$0	\$-13.84	\$-13.84
Money Market(CIF)	\$0	\$0	\$21.92	\$21.92
System Development Fund	\$6951.60	\$0	\$0	\$6951.60
Capital Improvement Fund	\$172,697.55	\$0	\$0	\$172,697.55
TOTAL	\$	\$	\$	\$517,051.94

- 2. Checks approved for payment: Banner - #5089 thru #5119 .
- 3. Water loss for the month of May 2006: Water Purchased – 28,310ccf, Water Sold – 23,872ccf, UAW – 15.68%, 3 Month AVG. – 7.97%.
- 4. Meeting Adjourned at 9:25pm.
- 5. Next Meeting: 06/20/06.

Additional Items: