



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, APRIL 18, 2006

4/18/2006
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Comm. **Type of meeting:** Regular Monthly
Note taker: Phil Gladstein

Attendees: B. Maddock, A. O'Donnell, P. Gladstein, B. Horenstein, P. Carney, M. Steidler

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the 03/21/06 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Review preliminary FY 2006/2007 Budget	Matt Steidler
Accountants report.	Pat Carney
Portland Wholesale Contract	Matt Steidler
Districtwebsite update	Aaron O'Donnell
New Cellular Interest	Matt Steidler
Aging Report.	Bob Maddock
Correspondence	Bob Maddock
Public Comment.	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order at 7:05 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 03/21/06 meeting.

Bob Maddock

Discussion: Minutes read, discussed and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Bob Maddock

Discussion: All checks signed and approved by the board.

Conclusions:

Action items:

Person responsible:

Deadline:

Review preliminary FY 2006/2007 Budget Matt Steidler

Discussion: Reviewed the preliminary FY 06/07 budget. Changes made: Per. Svcs. – Superintendent Salary set at 87,000. Mats. & Supp. – Vehicle set at \$8,000 and Legal set at \$2,000. SD expenditures – Added Laurelwood for future project. Line item numbers were off, Matt to correct.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Profit Loss report to be reviewed at next month's meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Portland Wholesale Contract

Matt Steidler

Discussion: Board discussed proposed contract. Agreed on the 20 year agreement. Will sign at May meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Districtwebsite update

Aaron O'Donnell

Discussion: Aaron will have completed web site for May's meeting. Will review at that time.

Conclusions:

Action items:

Person responsible:

Deadline:

New Cellular Interest

Matt Steidler

Discussion: Matt reported that the proposed agreement form cricket has been reviewed and edited by the Districts attorney. The district proposed \$1,200/month on the lease. Cricket is in the process of reviewing.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.		Bob Maddock	
<u>Discussion:</u> Reviewed report.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Correspondence		Bob Maddock	
<u>Discussion:</u> Discussed the 4" meter found on Portland Golf. Board agreed we need to investigate the correct			
Solution for charges and back billing. Bayless Properties has been double billed for their service charges on one account.			
Matt to review and report at next meeting. Discussed the proposed Beaverton annexation of the 4 properties on			
<u>Conclusions:</u> (cont.) Laurelwood and Hazelnut.			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Public Comment.		Bob Maddock	
<u>Discussion:</u> None.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Other Information

1. Bank Statement:

	KEY BANK	LGIP	US BANK	BANNER BANK	TOTAL
General Account	\$41,200.76	\$221,286.73	\$0	\$27,610.76	\$290,098.25
Time Deposit	\$0	\$0	\$25,996.09	\$0	\$25,996.09
Money Market(GF)	\$0	\$0	\$0	\$2,769.09	\$2,769.09
Money Market(CIF)	\$0	\$0	\$0	\$50,839.93	\$50,839.93

System Development Fund	\$0	\$6,925.22	\$0	\$0	\$6,925.22
Capital Improvement Fund	\$0	\$122,051.42	\$0	\$833.67	\$122,885.09
TOTAL	\$41,200.76*	\$350,263.37	\$25,996.09	\$82,053.45	\$499,513.67

*Account closed in April 10, 2006.

2. Checks approved for payment: Banner - #5050 thru #5088.
3. Water loss for the month of April 2006: Water Purchased – 17055 ccf, Water Sold – 14,150ccf, UAW – 17.6%, 3 Month AVG. – 8.36 %.
4. Meeting Adjourned at 9:05 pm.
5. Next Meeting: 05/16/06.

Additional Items: