



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, MARCH 21, 2006

3/21/2006
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:	Board of Commissioners	Type of meeting:	Regular
Note taker:	Phil Gladstein		
Attendees:	Bob Maddock, Russ Mickiewicz, Aaron O'Donnell, Phil Gladstein, Matt Steidler, Pat Carney		

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve the minutes for the 02/21/2006 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Portland Wholesale Contract	Matt Steidler
Budget Officer Appointment	Bob Maddock
District website update	Aaron O'Donnell
Dogwood Lane/PGE issue.	Matt Steidler
New Cellular Interest	Matt Steidler
Hydrant Maintenance	Matt Steidler
Aging Report.	Bob Maddock
Correspondence	Bob Maddock
Public Comment.	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Called meeting to order at 7:08 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve the minutes for the 02/21/2006 meeting.

Bob Maddock

Discussion: Read and approved the minutes of the 02/21/06 meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Bob Maddock

Discussion: Approved payment of all bills and signed checks.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report. Pat Carney

Discussion: Pat reported all was in order to go to Banner Bank completely and close Key Bank.

Conclusions:

Action items:

Person responsible:

Deadline:

Portland Wholesale Contract Matt Steidler

Discussion: Compared rates. Current contract \$0.92, new contract projects \$0.66. Portland City Council needs to approve the new contract.

Conclusions:

Action items:

Person responsible:

Deadline:

Budget Officer Appointment		Bob Maddock	
<u>Discussion:</u> Matt and Pat appointed Budget officers.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
Districtwebsite update		Aaron O'Donnell	
<u>Discussion:</u> Aaron still working on web site. Will revisit in April.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
Dogwood Lane/PGE issue.		Matt Steidler	
<u>Discussion:</u> Currently in discussion between PGE and Contractor. Attorney feels we are not responsible. However, if PGE cannot get the contractor to perform the repair, we may have to and go after the contractor for reimbursement.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

New Cellular Interest

Matt Steidler

Discussion: Awaiting contract proposal. Need for professional appraisal discussed.

Conclusions:

Action items: Matt to research what others are doing, find appraisal

Person responsible:

Deadline:

Options.

Hydrant Maintenance

Matt Steidler

Discussion: Currently working on all hydrants.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence		Bob Maddock	
Discussion: None.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment.		Bob Maddock	
Discussion: None.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	KEY BANK	LGIP	US BANK	BANNER BANK	TOTAL
General Account	\$41,298.08	\$220,474.66	\$0	\$996.92	\$262,769.66
Time Deposit	\$0	\$0	\$25,000.00	\$0	\$25,000.00
Money Market(GF)	\$0	\$0	\$0	\$2,759.61	\$2,759.61
Money Market(CIF)	\$0	\$0	\$0	\$833.67	\$833.67
System Development Fund	\$0	\$6,899.12	\$0	\$0	\$6,899.12
Capital Improvement Fund	\$0	\$121,594.72	\$0	\$50,659.76	\$172,254.48
TOTAL	\$41,298.08	\$348,968.50	\$25,000.00	\$55,249.96	\$470,516.54

2. Checks approved for payment: Banner - #5017 thru #5049.
3. Water loss for the month of March 2006: Water Purchased – 14,445 ccf, Water Sold – 14,464ccf, UAW – -0.13%, 3 Month AVG. –2.12 %.
4. Meeting Adjourned at 8:15 pm.
5. Next Meeting: 04/18/06.

Additional Items: