



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, FEBRUARY 21, 2006

**2/21/2006**  
**7:00 PM**  
**District Office**  
**5010 SW Scholls Ferry Road**  
**Portland, OR 97225**

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<b>Meeting called by:</b>	Board	<b>Type of meeting:</b>	Regular Monthly
<b>Note taker:</b>	Phil Gladstein		
<b>Attendees:</b>	Bob Maddock, Russ Mickiewicz, Phil Gladstein, Aaron O'Donnell, Pat Carney, Matt Steidler		

## ----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve the minutes for the 01/17/2006 meeting.	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Accountants report.	Pat Carney
Districtwebsite update	Aaron O'Donnell
New Disinfection Byproduct standards	Matt Steidler
SCADA software.	Matt Steidler
Capital Improvement Reserve Fund expenditures.	Matt Steidler
Dogwood Lane/PGE issue.	Matt Steidler
Dogwood Place easement.	Matt Steidler
New Cellular Interest	Matt Steidler
Fence repair	Matt Steidler
Aging Report.	Bob Maddock
Correspondence	Bob Maddock

Public Comment.

Bob Maddock

### Other Information

**Special notes:**

### ----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order at 7:05 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve the minutes for the 01/17/2006 meeting.

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.

Bob Maddock

Discussion: Reviewed all bills. Motioned and seconded. Approved payment of all bills, signed checks.

Conclusions:

Action items:

Person responsible:

Deadline:

Accountants report.

Pat Carney

Discussion: Pat Carney reported that we are ready to go to Banner Bank for all banking. He will begin making prep. To Close the Key Bank account. Board authorized Pat to open a new local government banking account at Banner. This Account will provide a greater interest rate than the current LGIP.

Conclusions:

Action items:

Person responsible:

Deadline:

Districtwebsite update

Aaron O'Donnell

Discussion: Aaron showed the model site. Should have more data at next meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

New Disinfection Byproduct standards

Matt Steidler

Discussion: Matt gave a brief explanation of the new Stage2 DBP requirements. This will require 5 samples per quarter, Resulting in increased water testing budget fund.

Conclusions:

Action items:

Person responsible:

Deadline:

SCADA software.

Matt Steidler

Discussion: Matt provided updated proposal from Industrial Systems. New amount was \$2,514. Board motioned and Seconded approval to proceed.

Conclusions:

Action items:

Person responsible:

Deadline:

Capital Improvement Reserve Fund expenditures.

Matt Steidler

Discussion: Board approved motioned and seconded transferring \$25,000 from CIP contingency to the CIP fund. This Transfer will cover the expenditures over the \$200,000 budgeted.

Conclusions:

Action items:

Person responsible:

Deadline:

Dogwood Lane/PGE issue.

Matt Steidler

Discussion: Matt explained the issue with the PGE drain line that was cut when contractors installed the water main for The Raleigh Assisted Living facility. Plans are to let PGE and the contractor resolve the issue.

Conclusions:

Action items:

Person responsible:

Deadline:

Dogwood Place easement.

Matt Steidler

Discussion: Still in progress. Matt requested approval to perform a deed search to ensure all info. on the easement is correct. Board motioned and seconded the approval.

Conclusions:

Action items:

Person responsible:

Deadline:

New Cellular Interest

Matt Steidler

Discussion: Cricket Cellular has inquired about leasing antenna space. More info. to follow.

Conclusions:

Action items:

Person responsible:

Deadline:

Fence repair

Matt Steidler

Discussion: THP&R completed repair of the fence damaged by the fallen tree.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence

Bob Maddock

Discussion: Reviewed the apology letter from Telgarsky.

Conclusions:

Action items:

Person responsible:

Deadline:

Public Comment.

Bob Maddock

Discussion: None.

Conclusions:

Action items:

Person responsible:

Deadline:

## Other Information

### Special notes:

1. Bank Statement:

	KEY BANK	LGIP	US BANK	BANNER BANK	TOTAL
General Account	\$37,035.31	\$219,758.51	\$0	\$1,094.93	
Time Deposit	\$0	\$0	\$25,000	\$0	
Money Market(CIF)	\$0	\$0	\$0	\$53,258.99	
System Development Fund	\$0	\$6,876.07	\$0	\$0	
Capital Improvement Fund	\$0	\$121,191.30	\$0	\$833.67	
TOTAL	\$37,035.31	\$347,825.88	\$25,000.00	\$55,187.59	\$465,048.78

2. Checks approved for payment: Key-#3829 thru #3847. Banner - #5003 thru #5016.
3. Water loss for the month of February 2006: Water Purchased – 16,090ccf, Water Sold – 14,875ccf, UAW – 7.6%, 3 Month AVG. – 9.9%.
4. Meeting Adjourned at 8:15pm.
5. Next Meeting: 03/21/06.

Additional Items: