



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, DECEMBER 20, 2005

12/20/2005
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:
Board

Type of meeting:
Monthly

Note taker: Phil
Gladstein

Attendees: Bob Maddock, Russ Mickiewicz, Aaron O'Donnell, Phil Gladstein, Matt Steidler, Pat Carney

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve Minutes for the November 15,2005 meeting	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Construction update.	Matt Steidler
Audit Contract	Matt Steidler/Pat Carney
Aging Report.	Bob Maddock
Correspondence	Bob Maddock
Public Comment.	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Called meeting to order at 7:00 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve Minutes for the November 15,2005 meeting

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks.		Bob Maddock	
Discussion: Approved payment of bills and signed checks.			
Conclusions:			
Action items:	Person responsible:	Deadline:	
Construction update.		Matt Steidler	
Discussion: Arrowwood completed, ready for walk thru inspection.			
Conclusions:			
Action items:	Person responsible:	Deadline:	
Audit Contract		Matt Steidler/Pat Carney	
Discussion: Reviewed bid from Dennis Conner for annual audit. As per board ruling, we will seek competitive bids			
Every three years. Conners bid reflects a 10% increase.			
Conclusions:			
Action items: Pat Carney to get competitive bids.	Person responsible:	Deadline:	
	Pat Carney		

Aging Report.		Bob Maddock	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:	Person responsible:	Deadline:	

Correspondence		Bob Maddock	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:	Person responsible:	Deadline:	

Public Comment.		Bob Maddock	
<u>Discussion: None.</u>			
<u>Conclusions:</u>			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	KEY BANK	LGIP	US BANK	BANNER BANK	TOTAL
General Account	\$19,252.97	\$268,286.39	\$0	\$1,100.29	
Time Deposit	\$0	\$0	\$25,000.00	\$0	
Money Market(CIF)	\$0	\$0	\$0	\$250,752.87	
System Development Fund	\$0	\$6,817.21	\$0	\$5,004.00	
Capital Improvement Fund	\$0	\$67,917.29	\$0	\$752.87	
TOTAL	\$19,252.97	\$343,020.89	\$25,000.00	\$257,610.03	\$644,883.89

2. Checks approved for payment: #3752 thru 3789#, and check #5000.
3. Water loss for the month of December 2005: Water Purchased – 18,780ccf, Water Sold – 14,417ccf, UAW – 23.2%, 3 Month AVG. – 13.0%.
4. Meeting Adjourned at 7:30 pm.
5. Next Meeting: 01/17/06.

Additional Items:

1. Board approved transfer of \$50,000 to the CIRF.
2. Discussed the need to have the scada system calculate data for Portland contract. One option was to have new software installed. Bob Maddock to review the software.