



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY, SEPTEMBER 20, 2005

9/20/2005

7:00 PM

District Office

5010 SW Scholls Ferry Road

Portland, OR 97225

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**Meeting called by:**  
Board of  
Commissioners

**Type of meeting:**  
Regular Monthly

**Note taker:** Phil  
Gladstein

**Attendees:**

Phil Gladstein, Russ Mickiewicz, Aaron O'Donnell, Babettee Horenstein, Bob Maddock, Matt Steidler, Pat Carney.

**----- Agenda Topics -----**

Call meeting to order	Bob Maddock
Approve minutes for the July 14, 2005 meeting	Bob Maddock
Approve payment of bills and sign checks.	Bob Maddock
Review bids for Arrowwood Lane water line replacement.	Bob Maddock
Complete oath of office for Board members.	Bob Maddock
Construction update.	Matt Steidler
Review MSA proposal for engineering work for FY 05/06.	Bob Maddock
Review Leak Detection proposal.	Matt Steidler
Review request from Linda Jo Enger for payment for auto damage.	Bob Maddock
Investment options.	Pat Carney
Aging Report.	Bob Maddock

Correspondence

Bob Maddock

Public Comment.

Bob Maddock

## Other Information

**Special notes:**

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### ----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order by Bob Maddock at 7:00 p.m..

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the July 14, 2005 meeting

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks. Bob Maddock

Discussion: Bills approved and checks signed after discussion.

Conclusions:

Action items:

Person responsible:

Deadline:

Review bids for Arrowwood Lane water line replacement. Bob Maddock

Discussion: Werbin West Contracting was the low bidder at \$204,190.00. Board approved accepting Werbin's bid MSA recommendation.

Conclusions:

Action items:

Person responsible:

Deadline:

Complete oath of office for Board members. Bob Maddock

Discussion: Oath of office completed and all Board members sworn in.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction update.		Matt Steidler	
<u>Discussion:</u> Pot-holing for county on Oleson Road, Laurelwood water lines completed, OES will start bus barn			
<u>Construction:</u>			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Review MSA proposal for engineering work for FY 05/06. Bob Maddock			
<u>Discussion:</u> Complete discussion of the MSA proposal for FY 05/06. Board approved, with the emphasis on no additional			
<u>Work without prior approval</u>			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Review Leak Detection proposal.		Matt Steidler	
<u>Discussion:</u> Discussed and approved.			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Review request from Linda Jo Enger for payment for auto damage. Bob Maddock

Discussion: Board discussed this issue. Board approved paying the \$458.00 based on keeping good customer relations.

Board felt while we were not specifically wrong, it would be the right thing to do.

Conclusions:

Action items:

Person responsible:

Deadline:

Investment options.

Pat Carney

Discussion: Banner Bank offering 4% on money market account. Board approved opening an account for \$250,000

With Banner. Will be closing the Key Bank checking account.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report.

Bob Maddock

Discussion: Presented and reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence		Bob Maddock	
Discussion: None.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment.		Bob Maddock	
Discussion: None. Adjourned meeting at 8:20 p.m..			
Conclusions:			
Action items:	Person responsible:	Deadline:	

### Other Information

**Special notes:**

1. Bank Statement:

	KEY BANK	LGIP	US BANK
GENERAL ACCOUNT	\$52,106.54	\$126,763.48	\$0
TIME DEPOSIT	\$22,106.04	\$0	\$100,000.00
SYSTEM DEVELOPMENT FUND	\$0	\$6,757.87	\$0
CAPITAL IMPROVEMENT FUND	\$0	\$233,058.15	\$0
TOTAL	\$74,212.58	\$366,579.50	\$100,000.00
<b>TOTAL</b>			<b>\$540,792.08</b>

2. Checks approved for payment: #3596 thru #3674.
3. Water loss for the month of September: Water Purchased – 32,240ccf, Water Sold – 30,793ccf, UAW – 4.5%, 3 Month AVG. – 10.4%.
4. Meeting Adjourned at 8:20pm.
5. Next Meeting: 10/18/05.
6. Additional Items: