



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY APRIL 19, 2005

4/19/2005
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by: Board of Commissioners **Type of meeting:** Monthly

Note taker: Phil Gladstein

Attendees: Bob Maddock, Bob Roseta, Russ Mickiewicz, Phil Gladstein, MattSteidler

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the March 15, 2005 meeting.	Bob Maddock
Approve payment of bills and sign checks	Bob Maddock
Shantu Shah to give presentation on PUD	Matt Steidler
Review preliminary budget.	Bob Maddock
Pump Station Update	Matt Steidler
Aging Report	Bob Maddock
Correspondence	Bob Maddock
Public Comment	Bob Maddock

Other Information

Special notes:

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Called meeting to order at 7:10 pm.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the March 15, 2005 meeting.

Bob Maddock

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks		Bob Maddock	
Discussion:			
Conclusions:			
Action items:	Person responsible:	Deadline:	
Shantu Shah to give presentation on PUD		Matt Steidler	
Discussion: Shantu Shah gave presentation on the Oregon Electric Board. He requested that one of our commissioners			
Join as a board member on their board. This organization would buy and sell power to all its members. Board will			
Further discuss this issue.			
Conclusions:			
Action items:	Person responsible:	Deadline:	
Review preliminary budget.		Bob Maddock	
Discussion: Reviewed and approved with the following changes: Add \$2000 to outside services for billing software			
Upgrade.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Pump Station Update

Matt Steidler

Discussion: System is up and running with the exception of the flow and pressure transmitters in the pump station.

The manufacturer did not supply a 24 vdc power supply. This is being addressed.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report

Bob Maddock

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence

Bob Maddock

Discussion: Discussed the letters Womack sent to customers regarding backflow testing.

Conclusions:

Action items: District will send notice to customers regarding testing

Person responsible:

Deadline:

Requirements.

Public Comment		Bob Maddock	
Discussion: None			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	KEY BANK	LGIP	US BANK
GENERAL ACCOUNT	\$51,951.02	\$57,307.89	
TIME DEPOSIT	\$21,393.29		\$100,000.00
SYSTEM DEVELOPMENT FUND		\$20,936.78	
CAPITAL IMPROVEMENT FUND		\$248,834.87	
TOTAL	\$73,344.31	\$327,079.54	\$100,000.00
TOTAL			\$500,423.85

2. Checks approved for payment: #3438 thru #3472
3. Water loss for the month of April: Water Purchased – 19,890ccf, Water Sold – 16,948ccf, UAW –14.8 %, 3 Month AVG. – 10.4%.
4. Meeting Adjourned at 9:15 pm.
5. Next Meeting: 05/17/05.
6. Additional Items: Discussed Don Morrisettes request to have refund of a SDC on the abandoned service on his property. Will investigate the requirements.