



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY DECEMBER 21, 2004

**12/21/2004
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225**

**Meeting called by:
Bob Maddock**

**Type of meeting:
Monthly**

**Note taker:
Phil Gladstein**

Attendees:

Bob Maddock, Russ Mickiewicz, Bob Roseta, Phil Gladstein, Pat Carney, Matt Steidler

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the November 16,2004 meeting	
Approve payment of bills and sign checks	Bob Maddock
Construction update	Matt Steidler
Washington County Supply Line proposal	Matt Steidler
Emergency planning committee IGA	Matt Steidler
Homeland Security Grant	Matt Steidler
Aging Report	Bob Maddock
Correspondence	Bob Maddock
Public Comment	Bob Maddock

Other Information

----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order by Bob Maddock at 7:15.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the November 16,2004 meeting

Discussion: Minutes read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks Bob Maddock

Discussion: Approved all bills for payment and signature. Signed checks.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction update Matt Steidler

Discussion: Awaiting power installation from PGE. Should have start-up in January.

Conclusions:

Action items:

Person responsible:

Deadline:

Washington County Supply Line proposal Matt Steidler

Discussion: Reviewed agreement to do study on WCSL. Board agreed and signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Emergency planning committee IGA

Matt Steidler

Discussion: Reviewed IGA that provides emergency equipment and resource info to local governments. Board approved Participation. Matt to sign and return.

Conclusions:

Action items:

Person responsible:

Deadline:

Homeland Security Grant

Matt Steidler

Discussion: If feasible, will try again this year.

Conclusions:

Action items: Update at next meeting.

Person responsible:

Deadline:

Aging Report

Bob Maddock

Discussion: None to report.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence		Bob Maddock	
Discussion: Reviewed West Slope letter to Beaverton.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Bob Maddock	
Discussion: None			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement:

	KEY BANK	LGIP
GENERAL ACCOUNT	\$13,939.53	\$191,979.35
TIME DEPOSIT	\$21,393.29	
SYSTEM DEVELOPMENT FUND		\$20,776.24
CAPITAL IMPROVEMENT FUND		\$291,931..97
TOTAL	\$35,332.82	\$504,687..56
TOTAL		\$540,020.38

2. Checks approved for payment: #3286 thru #3325.
3. Water loss for the month of December: Water Purchased - 10554ccf, Water Sold - 14840ccf, UAW - 28.9%, 3 Month AVG. - 14.8%.
4. Meeting Adjourned at 8:30 pm.
5. Next Meeting: 01/20/05.
6. Additional Items:
 - a) Discussed several investment options. Pat Carney to research and report back at the next meeting. Will probably do a CD for (2)\$25,000.