



RALEIGH WATER DISTRICT BOARD MEETING TUESDAY JULY 27, 2004

7/27/2004

7:00 PM

District Office

5010 SW Scholls Ferry Road

Portland, OR 97225

Meeting called by: Board of Commisioners **Type of meeting:** Regular Board Meeting
Note taker: Phil Gladstein

Attendees: Bob Maddock, Babette Horenstein, Russ Mickiewicz, Bob Roseta, Phil Gladstein, Pat Carney, Matt Steidler

----- Agenda Topics -----

Call meeting to order	Bob Maddock
Approve minutes for the June 15, 2004 meeting	Bob Maddock
Approve payment of bills and sign checks	Bob Maddock
Review final budget numbers for FY 03/04	Pat Carney
Construction update	Matt Steidler
Oleson Road vault repair status	Matt Steidler
Dogwod Place seal coating issue	Matt Steidler
Sprint cellular lease renewal	Matt Steidler
2003 Water Qualit Report	Matt Steidler
Aging Report	Bob Maddock
Correspondence	Bob Maddock
Public Comment	Bob Maddock

Other Information

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----- Agenda Topics -----

Call meeting to order

Bob Maddock

Discussion: Meeting called to order at 7:00 PM.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the June 15, 2004 meeting Bob Maddock

Discussion: Minutes for the June 15th meeting were read and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills and sign checks Bob Maddock

Discussion: All bills were approved for payment and checks were signed.

Conclusions:

Action items:

Person responsible:

Deadline:

Review final budget numbers for FY 03/04 Pat Carney

Discussion: FY 03-04 final numbers were reviewed. No discrepancies were noted.

Conclusions:

Action items: Board approved transferring \$50,000 into the CIF.

Person responsible:

Deadline:

Pat Carney

Construction update

Matt Steidler

Discussion: Pump Station specifications and permit applications were submitted to the County for permit approval.

Conclusions: Estimated time for Pump Station construction to begin is early September.

Action items:

Person responsible:

Deadline:

Oleson Road vault repair status

Matt Steidler

Discussion: ODOT agreed to pay half the cost up to \$7,000. Landis Construction will be doing the work.

Conclusions:

Action items:

Person responsible:

Deadline:

Dogwod Place seal coating issue

Matt Steidler

Discussion: A letter stating the Districts stance was mailed to all residents on Dogwood Place. The letter stated that the District would pay half the cost of seal coating (\$932.40) in exchange for a waterline easement. Also, if the road is seal Coated this year, the District would not be responsible for coating any areas repaired as a result of warranty work.

Conclusions: The District will wait for a reply from the residents.

Action items:

Person responsible:

Deadline:

Sprint cellular lease renewal

Matt Steidler

Discussion: Reviewed the lease renewal and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

2003 Water Quality Report

Matt Steidler

Discussion: Reviewed and approved.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report

Bob Maddock

Discussion: Report was not prepared for the meeting. Will review at the next meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence		Bob Maddock	
Discussion: No Correspondence.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Bob Maddock	
Discussion: No comments.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Bank Statement: No data available as all info has been sent to Auditor.

	<u>KEY BANK</u>	<u>LGIP</u>	
GENERAL ACCOUNT	\$	\$	
TIME DEPOSIT	\$		
SYSTEM DEVELOPMENT FUND		\$	
CAPITAL IMPROVEMENT FUND		\$	
TOTAL	\$	\$	
TOTAL			\$

2. Checks approved for payment: #3098 thru #3151.
3. Water loss for the month of July 2004: Purchased – 41,106ccf , Sold – 42,218ccf, **Unaccounted - -2.70%, 3 month avg. – 9.01%.**
4. Meeting adjourned at 8:10 PM.
5. Next Meeting: Tuesday, September 21,2004.