



# RALEIGH WATER DISTRICT BOARD MEETING TUESDAY MAY 18, 2004

5/18/2004  
7:00 PM  
District Office  
5010 SW Scholls Ferry Road  
Portland, OR 97225

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**Meeting called by:** Babette Horenstein      **Type of meeting:** Monthly  
**Note taker:**

**Attendees:** Russ Mickiewicz, Bob Roseta, Phil Gladstein, Babette Horenstein, Bob Maddock, Pat Carney, Matt Steidler

## ----- Agenda Topics -----

Call Meeting to order	Babette Horenstein
Approve minutes for the 04/27/2004 Board Meeting	Babettee Horenstein
Approve payment of bills	Babette Horenstein
Construction Report	Matt Steidler
SDC and Deposit Ordinance report	Matt Steidler
District Construction Standards	Matt Steidler
Aging Report	Babette Horenstein
Correspondence	Babettee Horenstein
Public Comment	Babettee Horenstein

## Other Information

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**Special notes:**



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Type of meeting:

Note taker:

Attendees:

----- Agenda Topics -----

Call Meeting to order

Babette Horenstein

Discussion: Babette Horenstein called meeting to order at 7:45

Conclusions:

Action items:

Person responsible:

Deadline:

Approve minutes for the 04/27/2004 Board Meeting

Babette Horenstein

Discussion: Read and approved

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills

Babette Horenstein

Discussion: Discussed the first construction payment. Approved payment of the bills.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction Report

Matt Steidler

Discussion: Homewood and Dogwood lines are installed. Both lines will be tested and chlorinated by next week.

Conclusions:

Action items:

Person responsible:

Deadline:

SDC and Deposit Ordinance report

Matt Steidler

Discussion: Will discuss at the next meeting. Matt to deliver copy to attorney for review and comments.

Conclusions:

Action items:

Person responsible:

Deadline:

District Construction Standards

Matt Steidler

Discussion: May be ready for presentation at the next meeting.

Conclusions:

Action items:

Person responsible:

Deadline:

Aging Report

Babette Horenstein

Discussion: Reviewed.

Conclusions:

Action items:

Person responsible:

Deadline:

Correspondence		Babette Horenstein	
Discussion: No Correspondence			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Babette Horenstein	
Discussion:			
Conclusions:			
Action items:	Person responsible:	Deadline:	

### Other Information

**Special notes:**

1. Bank Statement:

	<u>KEY BANK</u>	<u>LGIP</u>	
GENERAL ACCOUNT	\$36,426.65	\$97,628.66	
TIME DEPOSIT	\$21,101.09		
SYSTEM DEVELOPMENT FUND		\$20,596.56	
CAPITAL IMPROVEMENT FUND		\$370,691.89	
TOTAL	\$57,527.74	\$488,917.11	
<b>TOTAL</b>		546,444.84	

2. Checks approved for payment: #3033 thru #3055
3. Water loss for the Month of May: Purchased - 27,608 ccf, Sold - 21,363 ccf  
**Unaccounted – 22.6% , 3 month Avg. – 11.0%**
4. Meeting Adjourned at 8:35 pm.
5. Next meeting – June 15<sup>th</sup>, 2004.