

Aging Report	Babette Horenstein	X
Correspondence	Babette Horenstein	X
Public Comment	Babette Horenstein	X

Other Information

Special notes:



RALEIGH WATER DISTRICT BOARD OF COMMISSIONERS MEETING

04/27/2004
7:00 PM
District Office
5010 SW Scholls Ferry Road
Portland, OR 97225

Meeting called by:

Type of meeting:

Note taker:

Attendees:

----- Agenda Topics -----

Called Meeting to Order

Bob Maddock

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Approve Minutes for the 03/09/2004 Executive Session.

Babette Horenstein

Discussion: Reviewed and approved

Conclusions:

Action items:

Person responsible:

Deadline:

Approve Minutes for the 03/23/2004 Board Meeting

Babette Horenstein

Discussion: Reviewed and approved

Conclusions:

Action items:

Person responsible:

Deadline:

Approve payment of bills

Babette Horenstein

Discussion: Approved payment of bills.

Conclusions:

Action items:

Person responsible:

Deadline:

Review FY04-05 Budget

Babette Horenstein

Discussion: 1. Made changes to Mgr and part-time labor to make it divisible. 2. Reviewed the qtlly report. 3. Explained Outside services item, broke it into 2 items, public notification and outside srvc. 4. Board decided to use 14,000 in SDC Toward the pump station.

Conclusions:

Action items: Mat to make changes for presentation to Budget Committee.

Person responsible:

Deadline:

Review Letter from MSA regarding difference in estimated versus actual pump station cost.

Matt Steidler

Discussion: At Boards request, Matt had MSA write letter explaining why the cost of the CIP was 20% greater than the Engineers estimate. MSA responded by saying that the Pump Station price that they initially got was under priced. Board was satisfied.

Conclusions:

Action items:

Person responsible:

Deadline:

Construction report

Matt Steidler

Discussion: Construction started on Homewood. Matt explained that the storm drain had been placed on top of the water Line on Dogwood.

Conclusions:

Action items:

Person responsible:

Deadline:

Report on the Beaverton Urban Services Agreement

Matt Steidler

Discussion: Matt reported that it is the intent of Washington County to sign a temporary agreement that lists all of the Issues in question. This agreement would be good for one year and allow all parties to go back to the drawing board to Solve all questions on a final agreement. Board agreed that this was a good idea.

Conclusions:

Action items:

Person responsible:

Deadline:

System Development Charge Ordinance

Matt Steidler

Discussion: To be reviewed by the board. Matt to send to Attorney for review.

Conclusions:

Action items:

Person responsible:

Deadline:

Budget Committee Members for the 05/18/04 meeting

Babette Horenstein

Discussion: Sheila Winchel, Molly Miles, Mardi Crane, Stewart Ford

Conclusions:

Action items: Babette to contact Dick Viscy to see if he is interested.

Person responsible:

Deadline:

Aging Report		Babette Horenstein	
Discussion: Reviewed.			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Correspondence		Babette Horenstein	
Discussion: None			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Public Comment		Babette Horenstein	
Discussion: None			
Conclusions:			
Action items:	Person responsible:	Deadline:	

Other Information

Special notes:

1. Meeting adjourned at 9:00 pm.
2. Next meeting scheduled for 05/18/ 2004, with Budget Committee meeting also.
3. Water Loss for the Month of April: Purchased – 20,364 ccf, Sold – 20,228 ccf.
Unaccounted – 0.70%, 3 month Avg. – 7.91%.
4. Checks approved for payments: #2990 thru #3032.
5. Bank Statement:

	<u>KEY BANK</u>	<u>LPGI</u>	
GENERAL ACCOUNT	\$39,319.26	\$97,424.01	
TIME DEPOSIT	\$21,101.09		
SYSTEM DEVELOPMENT FUND		\$14,745.34	
CAPITAL IMPROVEMENT FUND		\$370,327.19	
TOTAL	\$60,420.35	\$482,496.54	
TOTAL		\$542,916.89	